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## RECORD OF PROCEEDINGS

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Mountain Recreation Metropolitan District – November 15, 2023 Meeting Minutes

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### **Minutes of the Regular Meeting Of the Board of Directors Mountain Recreation Metropolitan District November 15, 2023**

The regular meeting of the Board of Directors of the Mountain Recreation Metropolitan District, Eagle County, Colorado, was held on November 15, 2023, at 6:00pm, in the Gypsum Rec Center, 52 Lundgren Blvd, Gypsum, Colorado, and via Zoom platform, in accordance with the applicable statutes of the State of Colorado.

**Attendance** The following Directors were present and acting:

- Jason Cowles
- Tracy Erickson
- Joanna Kerwin
- Tom Pohl
- Tom Edwards

Also in attendance were:

- Ture Nycum, Executive Director
- Lizzy Owens, Community Engagement Manager
- Scott Ruff, Superintendent of Recreation Facilities
- Scott Robinson, Superintendent of Business Operations
- Eddie Campos, Marketing & Communications Manager
- Brad Johnson, Facilities Supervisor - Edwards (attending remotely)
- Sanjok Timilsina, Finance Manager
- Lauren Shively, Facility Supervisor - Gypsum
- Amy Burford, Administrative Coordinator
- Sheryl Staten, Facility Supervisor – Eagle (attending remotely)
- Anna Englehart, Superintendent of Recreational Programs (attending remotely)
- Ken Marchetti, Marchetti and Weaver
- Cookie Murphy-Pette, Mountain Valley Horse Rescue
- Kim Strauch

#### **1. Call to Order**

The regular meeting of the Board of Directors of Mountain Recreation Metropolitan District was called to order by Director Erickson on November 15, at 6:01pm, noting a quorum was present to conduct business.

#### **2. Changes to the Agenda**

There was none.

#### **3. Approval of Minutes**

The October minutes were left out of the board packet in error and will be presented during the December meeting.

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### 4. Public Input

Ms. Murphy thanked the District for contributing a family gym membership to the Mountain Valley Horse Rescue auction event. She stated that a family in Gypsum won the annual family membership to the Gypsum Rec Center. Ms. Murphy shared Mountain Valley Horse Rescue's mission and talked about the positive impact of hosting children for volunteer activities. The board members thanked Ms. Murphy for the work she does for the community.

### 5. Presentations

There were none.

### 6. Business

#### a. Grant Request – Battle Mountain HS Project Graduation 2024

The Community Partnership Grant Program's (CPGP) applicants were discussed in the September 2023 board meeting. Ms. Owens explained that due to the nature of Battle Mountain High School Project Graduation, they did not apply. It is a volunteer-run organization led by a different volunteer team each year. Project Graduation ensures that graduating seniors have a safe place at the Edwards Field House to celebrate the night of graduation, which significantly reduces many of the risks associated with graduation parties. Ms. Owens stated that because Project Graduation is not part of the Eagle County School District, it does not fall under the existing IGA between Mountain Recreation and the Eagle County School District.

Ms. Owens explained that Project Graduation reached out to staff after the CPGP cycle had closed and suggested they write a request directly to the District board. Staff recommended that the board allows this in-kind gift for 2024, and for future years. Ms. Owens stated that the projected cost of Project Graduation is approximately \$2,500. As the organization rotates leadership regularly, and the entire program is funded from donations and in-kind contributions, the District's generosity would be well-received and an important message to the community.

Director Pohl moved to approve Battle Mountain Project Graduation as an annual in-kind gift for 2024 and beyond. Director Edwards seconded the motion. It was unanimously

RESOLVED to approve Battle Mountain Project Graduation as an annual in-kind gift for 2024 and beyond.

Mr. Nycum thanked Ms. Owens for her contributions to the District during her final board meeting. He stated that because of Ms. Owen's efforts, the District received approval from Great Outdoors Colorado to submit a grant application for the Eagle pool project.

#### b. FY 2024 Budget Adoption – Public Hearing

Four action items were considered by the board regarding the FY 2024 budget.

- i. Board Adoption of the FY 2024 Proposed Budget
- ii. A Resolution Adopting the FY 2024 Budget and Levy

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- iii. Adoption of the FY 2024 Schedule of Fees and Charges
- iv. Adoption of the FY 2024 Pay Scale and Ranges

Mr. Timilsina reviewed the updates he made to the budget since the last meeting. He reviewed the mill levy credit and the property tax collection amounts. He recommended that the board approve the current budget. Director Erickson opened public comment for the FY 2024 budget. There was no public comment. Director Erickson closed public comment for the FY 2024 budget.

Director Edwards moved to approve the board adoption of the FY 2024 proposed budget, a resolution adopting the FY 2024 budget and levy, the adoption of the FY 2024 schedule of fees and charges and the adoption of the FY 2024 pay scale and ranges. Director Kerwin seconded the motion. It was unanimously

RESOLVED to approve the board adoption of the FY 2024 proposed budget, a resolution adopting the FY 2024 budget and levy, the adoption of the FY 2024 schedule of fees and charges and the adoption of the FY 2024 pay scale and ranges.

### **c. User Group Agreements**

Mountain Recreation approved a new revenue policy in March 2019. The policy provides staff with direction on the setting of fees and charges for programs and services based on the board's philosophy. Within that policy, the board formally adopted a standard practice for the charging of fees to youth sports organizations.

With the philosophy that facility use fees are to be established using the same benefit continuum used to prescribe the recreation programming pricing framework, those facility uses benefitting the community to a greater extent than the individual user are prioritized over and offered a greater subsidy than those facility uses of greater benefit to individuals. Non-profit organizations may choose to be recognized by the District for the value to the community and alignment with District mission and to enjoy the benefits of special pricing and collaboration with the District. Staff recommended the board approve the user group agreements with the District's eight regular user groups.

Mr. Johnson reviewed additions to the agreements, including scheduling priority, facility use fees, the addition of the Mountain Recreation Inclusion Policy and the new concessions policy for the outdoor complexes. There was some discussion amongst staff and board regarding the cancellation policy. Director Pohl complimented Mr. Johnson on his successful management of the user groups. Director Pohl shared his concerns about a recent incident involving a potential gas leak at the Edwards facility. He asked for clarification on employee safety training and suggested the presence of additional staff during specific events. Mr. Johnson confirmed that part-time staff do receive appropriate safety training and he will consider additional staff for certain events. Mr. Johnson explained that there was a gas leak in Edwards Field House, and he has been working with

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Black Hills to find the source of the leak. Director Cowles asked if there are guidelines in the user group agreements concerning unruly participants and asked who is responsible for handling those situations. Mr. Johnson stated that there is a requirement in the agreement for the user groups to have a designated individual on site to handle those situations along with the support of our staff.

Director Cowles moved to approve user group agreements with The Cycle Effect, Three Rivers Little League, Vail Valley Soccer Club, YouthPower365/COPA, 10<sup>th</sup> Mountain Lacrosse, Stash Lacrosse, Vail Valley Lacrosse, and Eagle River Baseball Softball Club programs for 2024 season. Director Edwards seconded the motion. It was unanimously

RESOLVED to approve user group agreements with The Cycle Effect, Three Rivers Little League, Vail Valley Soccer Club, YouthPower365/COPA, 10<sup>th</sup> Mountain Lacrosse, Stash Lacrosse, Vail Valley Lacrosse, and Eagle River Baseball Softball Club programs for 2024 season.

**d. December Board Meeting Date**

Mr. Nycum asked the board to consider their schedules regarding the December 20<sup>th</sup> regular business meeting. The board members confirmed that they can attend the meeting on December 20<sup>th</sup> and there is no need to reschedule.

**7. Financial Matters**

**a. Financial Statements**

**b. Accounts Payable**

Mr. Timilsina explained that Gypsum Rec Center and Edwards Field House are both favorable to the budget. He stated that there are positive outcomes in the capital expenditures because the Edwards roof painting project has been postponed until 2024.

Director Cowles moved to approve the financial statements and accounts payable report as presented. Director Kerwin seconded the motion. It was unanimously

RESOLVED to approve the financial statements and accounts payable report.

**8. Staff Reports**

**a. Administration**

**b. Facilities Division**

**c. Recreation Programs Division**

Mr. Robinson provided an update on the current search for a People & Culture Manager and stated that second-round interviews are in the process of being scheduled. Mr. Ruff stated that Ms. Staten has had a very successful tournament season at the Eagle Ice Rink, and he is currently conducting interviews for the full-time Maintenance Tech position. Mr. Ruff explained that the Gypsum facility will soon add new fitness equipment on the gym floor and that the pool deck has been recently repainted, and the staff is very pleased with

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the results. Director Cowles acknowledged Ms. Staten and the staff at the Eagle facility for doing a great job with the tournaments. Mr. Ruff acknowledged the new Aquatics Supervisor, Ms. Hovater, and mentioned how quickly she has built a positive culture among the lifeguards. Ms. Englehart announced the promotion of Ms. Schroeder to the position of Outdoor Rec Supervisor. Mr. Timilsina announced the promotion of Ms. Burford to the position of Administrative Coordinator. Mr. Nycum stated that this is Mr. Robinson's last board meeting and expressed gratitude for his contributions to the District over the past six years.

**d. Eagle Pool Replacement Project Update**

Mr. Ruff stated that the staff is currently collaborating with the design and construction team. The District will be presenting ideas to the community soon and seek their input on design priorities. Mr. Robinson stated that Mr. Campos will soon be sending out an online survey to the community about amenity options for the Eagle pool project.

**9. Reports & Board Communication**

**10. Adjournment**

Director Edwards moved to adjourn the board meeting. Director Erickson seconded the motion. It was unanimously

RESOLVED to adjourn the meeting at 6:57 pm.