
RECORD OF PROCEEDINGS

Mountain Recreation Metropolitan District – June 21, 2023 Meeting Minutes

Minutes of the Regular Meeting Of the Board of Directors Mountain Recreation Metropolitan District June 21, 2023

The regular meeting of the Board of Directors of the Mountain Recreation Metropolitan District, Eagle County, Colorado, was held on June 21, 2023, at 6:00pm, in the Edwards Field House, 450 Miller Ranch Road, Edwards, Colorado, and via Zoom platform, in accordance with the applicable statutes of the State of Colorado.

Attendance The following Directors were present and acting:

- Jason Cowles
- Tom Edwards
- Tracy Erickson
- Joanna Kerwin

Tom Pohl was absent and excused.

Also in attendance were:

- Scott Ruff, Superintendent of Recreation Facilities
- Scott Robinson, Superintendent of Business Operations (attending remotely)
- Anna Englehart, Superintendent of Recreational Programs
- Eddie Campos, Marketing & Communications Manager
- Cat Olson, Human Resources Manager
- Brad Johnson, Facilities Supervisor – Edwards
- Ken Marchetti, Marchetti and Weaver
- Sanjok Timilsina, Finance Manager
- Amy Burford, Administrative Assistant
- Lizzy Owens, Community Engagement Manager
- Ron Fano (attending remotely)

1. Call to Order

The regular meeting of the Board of Directors of Mountain Recreation Metropolitan District was called to order by Director Erickson on June 21, 2023, at 6:00pm, noting a quorum was present to conduct business.

2. Changes to the Agenda

There were none.

3. Approval of Minutes

Director Erickson asked the board to consider the minutes for the May 17, 2023 business meeting, the May 24, 2023 special meeting, the June 2, 2023 special meeting and the June 9, 2023 special meeting.

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Director Cowles stated that he was not present at the May 24th meeting and would like to be removed from the meeting minutes.

Director Cowles moved to approve the May 17, 2023, June 2, 2023, June 9, 2023 meeting minutes as presented along with May 24, 2023 meeting minutes as amended. Director Kerwin seconded the motion. It was unanimously

RESOLVED to approve the May 17, 2023, June 2, 2023, and June 9, 2023 meeting minutes as presented along with May 24, 2023 meeting minutes as amended.

4. Public Input

Director Erickson asked for anyone from the public wishing to share comments with the board to do so at this time.

There was no public input.

5. Presentations

a. 2024 Facility Schedule of Fees Proposal

Prior to preparing the FY 2024 budget, staff reviewed fees charged for facilities and services and identified a need to make adjustments to align with the District's increasing cost to provide services and to align with the current market rates for similar services. Staff will deliver an update on program fees once the program cost analysis work with 110% is complete.

Mr. Ruff reviewed the recommended rates for Eagle Ice Rink rentals and explained the District is aiming to match rates offered at Dobson Ice Arena. Director Cowles asked what prime time hours are. Mr. Ruff confirmed that 4:00 pm – 9:00 pm are considered prime time hours. Mr. Ruff stated the goal of the non-prime time rate is to fill those less popular times with ice time rentals. Director Cowles asked for details on rink operating costs during rental times. Mr. Ruff confirmed research operating costs and will reach out to the board with those results. Director Edwards voiced his concerns with rate increases potentially turning some users away. Mr. Ruff reviewed the recommended rates for Eagle Ice Rink drop-in sessions. He explained that there is no recommended rate increase for skate rentals and skate sharpening. Discussion ensued about Dobson Ice Arena's different revenue sources.

Mr. Ruff presented the recommended rates for the Gypsum Recreation Center and explained that staff are recommending a 3% membership increase for 2024 to keep up with inflation. For future years, the staff has created a 3% annual escalator.

Mr. Ruff reviewed the recommended rates for Edwards Field House which include the new esports room rental and the addition of an annual family membership. Director Edwards asked if snow removal expenditures come out of

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the reserve account. Mr. Johnson confirmed that the Conservation Trust Fund contributions can be used for snow removal expenses. Mr. Ruff stated that he will gather more information based on the board's feedback.

6. Business

a. Outdoor Field Rate Update

In November 2022, the board directed staff to present direct impact fees per user, per organization. Mr. Johnson reviewed the direct impact tables in the board packet. With continuing capital costs and aging of facilities, a direct cost system is straining the district's expense budget. He presented three fee options for the board to consider implementing and stated that the staff is recommending option two.

1. No rental fees and continue with normal procedures of charging for direct costs.
2. Charge local youth user groups for large events/tournaments (no rental fees for regular use – practices, camps, clinics, etc.)
3. Charge local youth user groups for all use (practices, camps, clinics, tournaments, etc.)

Mr. Johnson explained that the staff recommends option two because many non-local groups attend large tournaments which would result in less impact for the local user groups. Director Erickson suggested asking Eagle County for financial support. Mr. Johnson confirmed that he will connect with Eagle County. Director Erickson voiced his concerns regarding the decreasing Freedom Park subsidy received from Eagle County.

Director Cowles moved to approve option two which would charge local youth user groups for large events and tournaments. Director Edwards seconded the motion. It was unanimously

RESOLVED to approve option two which would charge local youth user groups for large events and tournaments.

b. Strategic Plan 2023-2027 Immediate Priorities Update

Mr. Robinson stated the board received an update in the board packet on the progress made by staff on the newly adopted Strategic Plan and that the Board would review the strategic plan at the September Board Retreat.

c. Executive Director Employment Agreement

A request for changes to the executive director's employment agreement was made and needed approval from the board.

Director Edwards moved to approve the executive director's employment agreement with the requested changes. Director Cowles seconded the motion. It was unanimously

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RESOLVED to approve the executive director's employment agreement with the requested changes.

Director Erickson confirmed that he will update the agreement and send it to Mr. Nycum for signature. The board shared their appreciation for Mr. Robinson's valuable impact and continued work at the District. Discussion ensued regarding Ms. Bartnik's contract and services moving forward. Mr. Fano stated that Ms. Bartnik's consultant contract can be terminated with a 30-day notice.

Director Edwards moved to approve termination of Ms. Bartnik's consultant contract with a 30-day notice given by Mr. Fano. Director Kerwin seconded the motion. It was unanimously.

RESOLVED to approve termination of Ms. Bartnik's consultant contract with a 30-day notice given by Mr. Fano.

Director Erickson confirmed that the superintendent stipends will remain until Mr. Nycum is onboarded.

Mr. Robinson asked if staff could reach out to Ms. Bartnik during the 30 days of the termination notice. Mr. Fano confirmed that staff can use her services during the 30 days.

d. Other Business

7. Financial Matters

a. Financial Statements

b. Accounts Payable

Mr. Timilsina stated that revenue and expenditures are favorable to the budget. He pointed out that the Gypsum Recreation Center's revenue has increased from last year. He stated that the District's year-over-year expenditure has gradually increased. He suggested creating a finance committee to help lead the board in financial decisions. The board supported Mr. Timilsina's suggestion and advised waiting for Mr. Nycum's input before creating a committee.

Director Cowles moved to approve the financial statements and accounts payable report as presented. Director Kerwin seconded the motion. It was unanimously

RESOLVED to approve the financial statements and accounts payable report.

8. Staff Reports

a. Administration

b. Facilities Division

c. Recreation Programs Division

Director Erickson shared compliments he received from community members on the success of Opening Day.

9. Reports & Board Communication

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Executive Session

Director Edwards moved to go into executive session pursuant to C.R.S. 24-6-402(4)(e) to develop negotiating positions and instruct negotiators regarding terms of the intergovernmental agreement with the Town of Eagle. Director Kerwin seconded the motion. It was unanimously

RESOLVED to enter executive session.

10. Adjournment

Director Edwards moved to adjourn the board meeting. Director Cowles seconded the motion. It was unanimously

RESOLVED to adjourn the meeting at 8:53 pm.