
RECORD OF PROCEEDINGS

Mountain Recreation Metropolitan District – May 17, 2023 Meeting Minutes

Minutes of the Regular Meeting Of the Board of Directors Mountain Recreation Metropolitan District May 17, 2023

The regular meeting of the Board of Directors of the Mountain Recreation Metropolitan District, Eagle County, Colorado, was held on May 17, 2023, at 6:00pm, in the Gypsum Recreation Center, 52 Lundgren Blvd, Gypsum, Colorado, and via Zoom platform, in accordance with the applicable statutes of the State of Colorado.

Attendance The following Directors were present and acting:

- Jason Cowles
- Tom Pohl
- Tracy Erickson
- Joanna Kerwin
- Tom Edwards

Also in attendance were:

- Scott Ruff, Superintendent of Recreation Facilities
- Scott Robinson, Superintendent of Business Operations
- Anna Englehart, Superintendent of Recreational Programs
- Eddie Campos, Marketing & Communications Manager
- Cat Olson, Human Resources Manager
- Lauren Shively, Facility Supervisor - Gypsum
- Brad Johnson, Facilities Supervisor – Edwards
- Ken Marchetti, Marchetti and Weaver
- Sanjok Timilsina, Finance Manager
- Amy Burford, Administrative Assistant
- Sheryl Staten, Facility Supervisor – Eagle (attending remotely)
- Kris Miller (attending remotely)
- Linn Brooks
- Chris Pryor
- Mikayla Curtis

1. Call to Order

The regular meeting of the Board of Directors of Mountain Recreation Metropolitan District was called to order by Director Cowles on May 17, 2023, at 6:00pm, noting a quorum was present to conduct business.

2. Changes to the Agenda

There were none.

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3. Welcome Newly Elected Board Members / Recognition of Outgoing Board Members

Director Cowles welcomed Director Kerwin and Director Edwards to the board of directors. Director Cowles thanked Ms. Curtis and Mr. Pryor for their service to the District as board members and presented them each with a gift.

4. Seating of Newly Elected Board & Election of Officers

Mr. Robinson asked the board members to consider electing officers, starting with president.

Director Kerwin moved to nominate Director Erickson for the position president. Director Edwards seconded the motion. By a vote of 3-0 it was

RESOLVED to approve Director Erickson as president.

Director Erickson moved to nominate Director Cowles for the position vice president. Director Kerwin seconded the motion. It was unanimously

RESOLVED to approve Director Cowles as vice president.

Director Kerwin moved to nominate Director Pohl for the position secretary/treasurer. Director Erickson seconded the motion. It was unanimously

RESOLVED to approve Director Pohl as secretary/treasurer.

Director Erickson moved to nominate Director Kerwin for the position assistant treasurer/assistant secretary. Director Cowles seconded the motion. It was unanimously

RESOLVED to approve Director Kerwin as assistant treasurer/assistant secretary.

Mr. Robinson asked the board to consider two members joining the Mountain Rec Foundation board. He explained there is a draft strategic plan ready to be reviewed by the board to ensure that the Mountain Rec Foundation and the District are aligned. Director Cowles asked how often the Mountain Rec Foundation board meets. Mr. Robinson confirmed they meet twice a year. Director Erickson expressed his interest in meeting with the Mountain Rec Foundation board to learn more about their efforts.

Director Erickson moved to nominate Director Kerwin and Director Cowles to serve on the Mountain Rec Foundation board. Director Edwards seconded the motion. It was unanimously

RESOLVED to approve Director Kerwin and Director Cowles as members of the Mountain Rec Foundation board.

Mr. Ruff asked the board to consider one member to join the Gypsum Rec Center capital committee.

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Director Erickson moved to nominate Director Pohl to serve on the Gypsum Rec Center capital committee. It was unanimously.

RESOLVED to approve Director Pohl as a member of the Gypsum Rec Center capital committee.

5. Minutes

Director Erickson asked the board to consider the April 19, 2023 meeting minutes.

Director Cowles moved to approve the April 19, 2023 meeting minutes as presented. Director Edwards seconded the motion. It was unanimously.

RESOLVED to approve the April 19, 2023 meeting minutes as presented.

Discussion ensued about scheduling executive sessions at the beginning of board meetings moving forward.

6. Public Input

Director Erickson asked for anyone from the public wishing to share comments with the board to do so at this time.

Linn Brooks introduced herself as a candidate for the Holy Cross Energy board election. She shared her background and information on how to vote.

Kris Miller (Edwards) thanked Director Pryor and Director Curtis for their service to the District and welcomed the new board members.

7. Presentations

a. Marketing & Communications

Mr. Campos explained that the reports included in his presentation examine traffic coming into Mountainrec.org and SmartRec (registration software). He explained that easier and faster registration has been a recent goal. He reviewed the pageview numbers which showed an increase over the last year. The pageviews are split evenly between MountainRec.org and SmartRec. He explained that there has been more traffic going directly to the registration software and that has been intentional. The open rate has increased annually since 2019 while the open rate for 2022 was 11.99%. He reviewed the 2022 digital campaigns such as All Access Rec and Summer Camps. He explained the evolution of the annual programs brochure which has been successful due to a bilingual approach, increased content, and an expansive mailing list. Mountain Recreation was able to partake in local sponsorships in 2022 such as the Eagle County Rodeo and Pride in the Park. The sponsorships have allowed for many marketing benefits including logo visibility and engagement with the local community. Mr. Campos reviewed the upcoming events for 2023 including Fiesta Americas taking place on September 17, 2023.

8. Business

a. Edwards Field House Roof Painting Contract

Mountain Recreation constructed the Edwards Field House in 2009, opening the facility to the public in December 2009. Shortly after, homeowners located north and above the Field House reported the north facing roof of the field house to have created a problem with glare. Staff and the 2010 Mountain Recreation board of directors worked with the Berry Creek Metro District to find a solution to the neighbor's reported glare. Staff contracted Turner Morris in 2010 to paint the approximate 25,000 square foot section of roof. That contract had a 10-year paint warranty in 2010. The cost of that 2010 project was approximately \$78,000.

Mr. Johnson explained that after 13 years, the paint has shown an extensive decline in coverage with chipping noticeable in most areas. The normal warranty has run its lifecycle. Staff solicited bids in 2020 for project estimates and found that pricing had more than doubled. He stated that with the COVID pandemic and pending All Access Rec Tabor question, staff decided to postpone the project to get a better idea of scope and scale during normal operating times. Staff planned the 2023 budget with sufficient capital funding to complete the project in summer or fall of 2023 using an estimated bid inflated for anticipated 2023 pricing. Staff prepared three bids with different options on warranty and paint. Mr. Johnson reviewed the summary of bids received and the price points. He stated that the low bidder, Blue Sky Restoration Contractors, offered to complete the project at the cost of \$169,877. During the process of soliciting bids, staff discussed with potential vendors the possibility of power washing the surface to remove all paint without repainting. Mr. Johnson stated that all three companies advised against doing so as they couldn't guarantee removal of all paint and would increase the glare aspect of the original roofing material. He explained that staff have started conversations with Berry Creek Metro District regarding a potential financial partnership to assist with funding the project.

Director Cowles pointed out the large increase in cost from 2010 and asked if staff would consider a 15-year project instead of a 10-year project due to inflation. Mr. Johnson confirmed that he can ask Blue Sky Restoration if they have a 15-year option. Director Edwards asked about the labor and material costs of the bid. Mr. Johnson stated that it was not broken down in the bid that he received but he can ask for those details.

Director Erickson voiced his concerns with the price of the project because the paint will not add longevity to the roof. Director Kerwin stated that she would like to ask Berry Creek Metro District for a financial contribution to the project. Discussion ensued about how Mountain Recreation could share the price of the project with Singletree Metro District and that it could be presented as a 2024 budget year project. Mr. Robinson suggested allocating half of the project cost now and staff can ask Berry Creek Metro District for a timeslot on their agenda for the next meeting. Mr. Johnson confirmed that he can arrange the meeting with Berry Creek Metro District.

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Director Pohl moved to approve half of any of the three bids for the Edwards Field House roof painting project that were presented by Mr. Johnson if the Singletree Metro District is willing to match the amount. Director Edwards seconded the motion. It was unanimously

RESOLVED to approve half of any of the three bids for the Edwards Field House roof painting project that were presented by Mr. Johnson if the Singletree Metro District is willing to match the amount.

b. Other Business

Mr. Robinson gave an update on the executive director search and stated that Mr. Gorgey would like to meet with the board of directors to discuss the candidates. The board of directors discussed their schedules and confirmed a date to meet with Mr. Gorgey. Mr. Robinson and the board chose September 11, 2023, for the board retreat.

9. Financial Matters

a. Financial Statements

b. Accounts Payable

Mr. Timilsina explained that the Edwards Field House is favorable due to facility rentals and events. He stated that investment income is favorable because of the high interest rate. He explained that Outdoor Rec is slightly unfavorable due to the cancellation of the Monument trips. He reviewed the capital expense line was unfavorable due to the unbudgeted \$125,000 contribution made to the Eagle pool project.

Director Pohl moved to approve the financial statements and accounts payable report as presented. Director Edwards seconded the motion. It was unanimously.

RESOLVED to approve the financial statements and accounts payable report.

10. Staff Reports

a. Administration

b. Facilities Division

c. Recreation Programs Division

Mr. Campos congratulated Ms. Owens for securing a fourth Cornerstone Partnership. Mr. Robinson reviewed Mountain Recreation's successful meeting with the Town of Eagle regarding the Eagle pool project.

Director Pohl asked for a staffing update. Ms. Olson explained that supervisors were getting several applicants for summer positions and explained that Ms. Staten will be assisting with aquatics after Ms. Haskett's resignation.

11. Reports & Board Communication

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12. Adjournment

Director Edwards moved to adjourn the board meeting. Director Cowles seconded the motion. It was unanimously.

RESOLVED to adjourn the meeting at 8:18 pm.