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## RECORD OF PROCEEDINGS

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Mountain Recreation Metropolitan District – October 19, 2022 Meeting Minutes

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**Minutes of the Regular Meeting  
Of the Board of Directors  
Mountain Recreation Metropolitan District  
October 19, 2022**

The regular meeting of the Board of Directors of the Mountain Recreation Metropolitan District, Eagle County, Colorado, was held on October 19, 2022, at 6:00pm, in the Edwards Field House, 450 Miller Ranch Road, Edwards, Colorado, and via Zoom platform, in accordance with the applicable statutes of the State of Colorado.

**Attendance** The following Directors were present and acting:

- Jason Cowles
- Mikayla Curtis
- Tracy Erickson
- Tom Pohl
- Chris Pryor

Also in attendance were:

- Janet Bartnik, Executive Director
- Scott Ruff, Superintendent of Recreation Facilities
- Cat Olson, Human Resources Manager (attending remotely)
- Anna Englehart, Superintendent of Recreational Programs (attending remotely)
- Sheryl Staten, Facility Supervisor – Eagle (attending remotely)
- Eddie Campos, Marketing and Communications Manager
- Lizzy Owens, Community Engagement Manager (attending remotely)
- Brad Johnson, Facility Supervisor - Edwards (attending remotely)
- Rialto Heller, Aquatics Supervisor (attending remotely)
- Sanjok Timilsina, Finance Manager
- Amy Burford, Administrative Assistant
- Mia Richter, Active Older Adults Consultant (attending remotely)
- Kris Miller (attending remotely)

### **1. Call to Order**

The regular meeting of the Board of Directors of Mountain Recreation Metropolitan District was called to order by Director Pryor on October 19, 2022, at 6:00pm, noting a quorum was present to conduct business.

### **2. Changes to the Agenda**

There were none.

### **3. Minutes**

Director Pryor asked the Board to consider the September 21, 2022 meeting minutes.

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Director Curtis moved to approve the September 21, 2022 regular minutes as presented. Director Cowles seconded the motion. It was unanimously.

RESOLVED to approve the September 21, 2022 regular meeting minutes as presented.

#### **4. Public Input**

Director Pryor asked for anyone from the public wishing to share comments with the board to do so at this time.

There were none.

#### **5. Board Vacancy – Appointment and Oath**

2022 Board President Liz Jones resigned on August 22, 2022. This resignation created a vacancy on the board. In September, the board ratified the process by which the vacancy would be filled. Staff was directed to post the vacancy publicly for a minimum of two weeks following Labor Day and accept letters of interest from potential candidates from within the District's electorate. A committee comprised of two board members, three staff members, and a partner representative reviewed the candidates, and their recommendation was to appoint Tom Pohl to the vacancy on the board.

Director Erickson suggested recording the names of the applicants in the board packet to showcase their interest in the District.

Applicants were Jeremy Lepore (Edwards area), Judd Rumley (Eagle area), Tom Pohl (Eagle area), Earl Littlepage (Gypsum area), Kevin Sharkey (Eagle area), Bobby Ladd (Eagle area).

Director Erickson asked Mr. Pohl why he wanted to return as a board member.

Mr. Pohl explained that his family participates in services offered by Mountain Recreation and the District is a valuable part of the community. He expressed his excitement to contribute to the District and the public.

Director Pryor asked if there was any public comment.

There was none.

Director Curtis moved to appoint Tom Pohl to the Board for a term expiring in May 2023 to fill the vacancy created by the resignation of Liz Jones. Director Erickson seconded. It was unanimously

RESOLVED to appoint Tom Pohl to the Board for a term expiring in May 2023.

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Director Pryor administered the oath of office for Mr. Pohl who was then seated on the board.

Director Cowles thanked the selection committee for their time and effort during the selection process.

#### **6. Presentations**

##### **a. Active Older Adult Programming, *Mia Richter***

Ms. Richter joined the District in January 2022 as an Active Older Adults Consultant. An active older adults survey was implemented to gain input from those aged 55+ regarding Mountain Recreation programming. She stated the key takeaways from the survey showed that the active older adult community would like to improve their physical and emotional health with an emphasis on social recreation. Staff reviewed survey results and added two new programs, Thai Chi Fit and Walk with Ease. Ms. Richter pointed out that the District already offers many of the programs the survey participants requested. Staff believes that thoughtful marketing will assist with inviting active older adults to participate in the existing programs.

Director Curtis asked if the survey was performed online. Ms. Richter confirmed that the survey was accessible by telephone and online.

Director Pryor asked if the participant's home location was recorded during the survey. Ms. Richter confirmed that majority of the survey participants lived in Gypsum.

Mr. Pohl asked if the board could review an executive summary of the survey results. Ms. Richter stated that she will share that summary with the board members. Mr. Pohl expressed his interest in reviewing the details of the survey data for a deeper understanding of the staff recommendations for the active older adult initiative.

Ms. Richter explained staff has been evaluating opportunities to expand on the programs currently offered for active older adults. She pointed out the recent increase in times offered for pickleball. There is potential to add additional programs if the budget allows.

Director Curtis asked if there is a plan for ongoing research and feedback with the active older adult community. Ms. Richter pointed out that her contract will expire at the end of 2022. Ms. Bartnik confirmed staff is working on a plan to maintain the community outreach with this specific group.

#### **7. Business**

##### **a. Eagle Outdoor Pool Update**

The Eagle Pool was closed for the season in 2022 when subsurface soil compaction had lowered the northwest end of the pool significantly enough not to

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permit proper filtration of pool water to ensure bather safety. Town of Eagle and District staff have been working together to uncover the source of the issues related to an unusual water loss identified during normal pool opening procedures. The pool design firm principal visited the pool on October 6 with staff from both the Town and District to make in-person observations about the condition of the pool with the goal of gathering more information that will help make the best decision about the future of the pool.

Ms. Bartnik briefly reviewed the geotechnical subsurface soils investigation report from Wiss, Janney, Elstner.

Director Cowles explained that the low spot in the pool was preventing pool water from reaching the drain for circulation and filtration. He stated that ongoing operation of the pool with the current leakage will cause further damage.

Ms. Bartnik explained that Ms. Staten is working with the Town of Eagle and the Eagle Pool and Ice Rink (EPIR) capital committee to develop a plan for the anticipated winter moisture and its impact on the soil compaction issue.

Director Curtis asked when the October 6 pool visit report will be received. Ms. Bartnik stated that the pool design firm did not give her date.

Ms. Bartnik stated that staff drafted an RFP for construction-management-at-risk services per the direction of the EPIR capital committee and is awaiting approval to advertise the opportunity.

Director Pryor asked for clarification regarding construction-management-at-risk services. Director Cowles explained that this type of expert will save the District time and money, especially regarding material shortages and inflation, during the Eagle pool repair or replacement project.

Director Pryor asked if staff could develop a timeline for the project. Ms. Bartnik confirmed that staff will have a better understanding of a timeline when the direction on the project is established. Director Pryor expressed his interest in sharing a timeline with the public as soon as possible.

Director Cowles stated that in his professional opinion it is highly unlikely that the project will be a repair.

Director Pohl thanked the staff for their time and efforts regarding the Eagle pool project. He stated that he appreciates the District's partnership with the Town of Eagle and values their involvement with the project.

Ms. Bartnik acknowledged the time spent by Ms. Staten and Mr. Heller to assist forming an analysis of the Eagle pool.

#### **b. FY 2023 Recommended Budget Presentation**

Ms. Bartnik confirmed with the board that there will be a budget work session on Monday, October 24.

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Mr. Timilsina briefly reviewed the total revenue and total expenditure numbers for the FY 2023 budget. The total revenue is \$6.7 million and the total expenditure is \$6 million. He reviewed cost recovery numbers for the Gypsum, Eagle, and Edwards facilities. The fund balance at the beginning of 2022 was \$4.4 million and the balance for the end of the year is projected to be \$4.9 million. He stated that the capital reserve fund will increase in 2023 because of projects like the Eagle pool.

Director Cowles asked for clarification on the capital reserve fund restrictions. Ms. Bartnik confirmed there are no restricted capital reserve funds according to the reserve policy that was approved by the board in 2021.

Mr. Timilsina pointed out that he reviewed historical numbers and the District is continuing to improve over time. The Gypsum Recreation Center budget was presented to the Gypsum Recreation Center (GRC) committee and there were no concerns.

**c. Other Business**

There was none.

**8. Financial Matters**

**a. Financial Statements**

**b. Accounts Payable**

Mr. Timilsina reviewed September's financial statements. He recognized the revenue generated by the gymnastics programs. The Edwards Field House is favorable due to daily admissions and facility rentals. He explained the increase in the monthly gas bill at the Gypsum Recreation Center.

Director Pryor asked for clarification on the monthly gas bill. Mr. Ruff confirmed that it is due to inflation and is not a result of any mechanical issues.

Director Pryor asked for clarification about the check payable to Arena Products and Services. Ms. Staten confirmed that the payment was for the refrigeration mechanic agreement for the Eagle ice rink. She explained that the agreement includes three maintenance visits per year.

Director Erickson moved to approve the financial statements and accounts payable report as presented. Director Curtis seconded the motion. It was unanimously

RESOLVED to approve the financial statements and accounts payable report.

**9. Staff Reports**

**a. Administration**

**b. Facilities Division**

**c. Recreation Programs Division**

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### **10. Reports & Board Communication**

### **11. Adjournment to Work Session**

#### **a. Work Session – Outdoor Field Rental Fee Discussion**

Director Cowles moved to adjourn to a work session at 7:17 pm. Director Pryor seconded the motion. It was unanimously.

RESOLVED to adjourn to a work session at 7:17 pm.

Director Pryor stated that there would be no further business after the work session and that the meeting would be adjourned following the work session.