
RECORD OF PROCEEDINGS

Mountain Recreation Metropolitan District – March 16, 2022 Meeting Minutes

Minutes of the Regular Meeting Of the Board of Directors Mountain Recreation Metropolitan District March 16, 2022

The regular meeting of the Board of Directors of the Mountain Recreation Metropolitan District, Eagle County, Colorado, was held on March 16, 2022, at 6:00pm, in the Gypsum Recreation Center, 52 Lundgren Blvd, Gypsum, Colorado, and via Zoom platform, in accordance with the applicable statutes of the State of Colorado.

Attendance The following Directors were present and acting:

- Liz Jones
- Mike McCormack (attending remotely)
- Mikayla Curtis
- Tom Pohl
- Chris Pryor (attending remotely)

Also in attendance were:

- Janet Bartnik, Executive Director
- Anna Englehart, Superintendent of Recreation Programs
- Scott Robinson, Superintendent of Business Operations (attending remotely)
- Scott Ruff, Superintendent of Facilities
- Cat Olson, Human Resources Manager
- Lizzy Owens, Community Engagement Manager (attending remotely)
- Brad Johnson, Facility Supervisor – Edwards
- Lauren Shively, Facility Supervisor – Gypsum
- Sheryl Staten, Facility Supervisor – Eagle
- Megan Carter, Program Supervisor – Outdoor Recreation
- Mia Richter, Seniors Consultant (attending remotely)
- Amy Burford, Administrative Assistant
- Ken Marchetti, Marchetti and Weaver
- Raul Rojas, Café Vendor
- Madison Partridge, Mountain Pride
- Shelby Nosal (attending remotely)
- Kevin Sharkey (attending remotely)
- Kris Miller (attending remotely)
- Joanna Kerwin (attending remotely)
- Jason Cowles, Board candidate

1. Call to Order

The regular meeting of the Board of Directors of Mountain Recreation Metropolitan District was called to order by Chairperson Jones on March 16, 2022, at 6:01pm, noting a quorum was present to conduct business.

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2. Changes to the Agenda

There were none.

3. Minutes

Director Jones asked the Board to consider the three sets of minutes presented - the February 16 regular meeting, the February 23 special meeting open house notes, and the March 2 special meeting minutes.

Ms. Miller requested that reference to the Vail Valley Partnership (VVP) support be removed from the March 2 meeting minutes because the VVP board has not yet met. Ms. Bartnik stated that Mr. Romer had indicated support in the open house style town hall and not the VVP board.

Director Curtis had noted an error in the February 23 notes which indicate that she was present when she was not.

Director Pohl moved to approve the February 16, 2022 regular minutes as presented. Director Curtis seconded the motion. It was unanimously

RESOLVED to approve the February 16, 2022 regular meeting minutes as presented.

Director Pohl moved to approve the February 23, 2022 special meeting notes as amended. Director Jones seconded the motion. It was unanimously

RESOLVED to approve the February 23, 2022 special meeting notes as amended.

Director Curtis moved to approve the March 2, 2022 special meeting minutes as amended. Director McCormack seconded the motion. It was unanimously

RESOLVED to approve the March 2, 2022 special meeting minutes as amended

4. Public Input

Director Jones asked for anyone from the public wishing to share comments with the board to do so at this time. She asked members of the public to limit their comments to three minutes or less.

Madison Partridge (Eagle) – thanked the board for patience and understanding about all the email messages received from the community. The newly formed Mountain Pride organization hopes the messages sent came across with love and understanding as they were intended.

Jason Cowles (Eagle) introduced himself as a candidate for the board and offered information about his background. He stated that he sees the benefit of the work of the

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District to the community. His interest is in serving to help the District continue to serve its mission. He stated that he felt the All Access Rec initiative was a good thing for the community.

Kris Miller (Edwards) asked that the District's website be amended to correct language related to the pro/con statement submissions being compiled by the District. Those statements are going to be summarized by the designated election official and not by the District.

Joanna Kerwin (Edwards) stated that she wished the board had postponed the election to November. She asked if the meetings held with the hockey club board were public meetings. Chairperson Jones stated that a response would be sent via email.

5. Presentations

Director Jones invited Megan Carter to share an update on Outdoor Recreation programs. Ms. Carter presented what was going well, such as progress on partnerships and contractors, safety plans, program statistics showing a greater number of programs being offered, the breadth of ages served growing, reopening of the climbing towers, and the addition of scholarship roster spots to increase participation in underserved groups. The outdoor gear library project is making good progress. The trailer is ready and grant writing is under way.

Ms. Carter indicated that challenges include staffing issues that most organizations are feeling. There were several under-enrolled or cancelled programs. She stated that the greatest opportunity for growth would require a second full-time staff member. She hopes to see Monument trips return, a whitewater event in partnership with the Town of Eagle, and expanding non-summer programming. Ms. Carter stated that key focus areas will be a well thought-out risk management plan for outdoor rec programs, launching the gear library, and fleet enhancements.

Board members complimented Ms. Carter on the Outdoor Recreation program growth and successes. Discussion ensued related to the summer staffing Ms. Carter was hiring and when a year-round full-time position would be needed. Chairperson Jones thanked Ms. Carter for her presentation.

6. Business

a. Gypsum Recreation Center Café Contract

Staff has identified a new café contractor for the Gypsum Recreation Center. The café has not been occupied since the COVID closure in March 2020. A contract for the vendor, Raul Rojas, has been prepared by staff and reviewed by the Town Manager and legal counsel. The contract offers the vendor the opportunity to become established by providing the space rent-free for 2022. Rents will be required in 2023. Mr. Rojas introduced himself and indicated how much he enjoys the Gypsum Recreation Center. He looks forward to seeing the café open and operating.

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Director Pohl asked if the café vendor would be operating the café when the gymnastics meet happens, where parents offered concessions this year. Mr. Ruff confirmed that the café would be operated by Mr. Rojas and Mr. Rojas confirmed that he intended to be open during Gymnastics meets.

Director Curtis moved to approve a contract with Raul Rojas to operate the Gypsum Recreation Center Café as presented. Director Jones seconded the motion. It was unanimously

RESOLVED to approve a contract with Raul Rojas to operate the Gypsum Recreation Center Café as presented.

b. House Bill 22-1064

Eagle County Public Health officials reached out to staff requesting board consideration of support for a bill currently proposed in the Colorado General Assembly that would end the sale of flavored tobacco products in the state. Ms. Bartnik stated that the group supporting the legislation has a number of ways the board could choose to support the bill. Those options were listed in the action report.

Director Curtis shared information related the loopholes in law that enable the tobacco industry to get nicotine products into the hands of youth. This effort is an attempt to reduce some of those loopholes.

Director Pohl indicated that he personally supported the issue, he was uncertain whether Mountain Rec needed to support the Bill. Director Pryor agreed with Director Pohl. Director McCormack stated that he felt that for an organization whose foundation is health and wellness, this seems to be a fit.

Director Jones asked that staff connect with Ms. Ivanov at Eagle County Public Health to see if she would be available to present more information in April.

c. Freedom Park Maintenance Contracts

Mr. Johnson stated that, under the continued arrangement with Eagle County for the management of Freedom Park, staff is managing many maintenance needs in-house. The contract with Stevens Home Care (SHC) has been negotiated for 2022 for grounds care. The contract with ServiceMaster has been negotiated for 2022 for Freedom Park and includes weekend service for both sports complexes that are considered “on call” such that the staff will request service as needed for large events when Mountain Rec staffing is not available to manage those services. Costs for those weekend services will be billed to the rental organization. He provided detailed information on the services to be provided.

Director Pryor asked what the percent increase in cost from 2021 to 2022 was. Mr. Johnson stated that the cost for SHC increased \$500 for the year. The contract with ServiceMaster increased its hourly wage from \$50/hour to \$75/hour.

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Director Pryor moved to approve a contract with Stevens Home Care and with ServiceMaster for the 2022 Freedom Park season. Director Pohl seconded. It was unanimously

RESOLVED to approve a contract with Stevens Home Care in the amount of \$8,220 for landscaping services and approve a contract with ServiceMaster in an amount not to exceed \$18,265 for custodial services for the 2022 season.

d. User Group Agreement – Vail Valley Lacrosse Club

The Mountain Recreation Revenue Policy provides for reduced rates for specially qualified non-profit organizations operating under a User Group Agreement. Agreements were approved for several user groups in November. The agreement for the Vail Valley Lacrosse Club was delayed while staff from both organizations explored a more formal partnership. Vail Valley Lacrosse Club has agreed to assist the District in re-netting the goals this year as well as working together to train coaches.

Director Pryor noted that issues have arisen in the past regarding who should manage and pay for the painting of the fields. Mr. Johnson stated that he has not been aware of those types of issues in the past few years.

Director Pryor moved to approve a 2022 user group agreement with the Vail Valley Lacrosse Club. Director McCormack seconded. It was unanimously

RESOLVED to approve a 2022 user group agreement with the Vail Valley Lacrosse Club.

e. Freedom Park and Eagle Sports Complex Dugout Roof Replacements

Included in the FY 2022 budget are replacements of dugout roofs in Eagle and Edwards. Mr. Ruff summarized the procurement process and recommended that the board approve the proposal from Manuel Cornelio Construction in the amount of \$33,057. If approved by the Board, staff will transfer the information from the proposal to the District's standard contract for execution.

Director Curtis noted that the proposal included demolition of dugout roofs in Freedom Park. Since there were no roofs in place in Freedom Park, the demolition cost should be deducted from the cost.

Director Curtis moved to approve the proposal from Manuel Cornelio Construction in an amount reduced by the cost of demolition in Freedom Park for the demolition and reconstruction of dugout roofs at the Eagle Sports Complex and construction of dugout roofs in Freedom Park. Director McCormack seconded. It was unanimously

RESOLVED to approve the proposal from Manuel Cornelio Construction in an amount reduced by the cost of demolition in Freedom Park for the demolition and reconstruction of dugout roofs at the Eagle Sports Complex and construction of dugout roofs in Freedom Park.

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f. Backstop and Fencing Repairs – Eagle Sports Complex

Budgeted in FY 2022 is \$45,000 for backstop repair, entry gate replacement, and the extension of softball field backstops at the Eagle Sports Complex. Mr. Ruff summarized the procurement process and recommended that the board approve the proposal from Strategic Fence in the amount of \$43,462. If approved by the Board, staff will transfer the information from the proposal to the District's standard contract for execution.

Director Pohl moved to approve the proposal from Strategic Fence and Wall Company in the amount of \$43,462 to repair and replace the backstop chain link, west field access gate, and add a 5' hood to the east and west field backstops at the Eagle Sports Complex. Director Pryor seconded. It was unanimously

RESOLVED to approve the proposal from Strategic Fence and Wall Company in the amount of \$43,462 to repair and replace the backstop chain link, west field access gate, and add a 5' hood to the east and west field backstops at the Eagle Sports Complex.

g. Parking Lot Maintenance – Eagle Sports Complex and Pool and Ice Rink

Budgeted in FY 2022 is \$35,000 for parking lot maintenance at Eagle facilities. Mr. Ruff summarized the procurement process and recommended that the Board approve the proposal from Sun-Up Sealcoats in the amount of \$33,962. If approved by the Board, staff will transfer the information from the proposal to the District's standard contract for execution.

Director Curtis asked what the timeframe for the work would be. Mr. Ruff stated that the hope is to do the work in April. Director Pryor asked if the work would be a waste of funds if the All Access Rec initiative was approved by voters. Ms. Bartnik confirmed that the work in the fairgrounds would not be impacted at all and that work on the pool and ice rink lot would not be impacted for over a year.

Director Curtis moved to approve the proposal from Sun-Up Sealcoats in the amount of \$33,962 for the parking lot maintenance at the Eagle Sports Complex and Eagle Pool and Ice Rink. Director McCormack seconded. It was unanimously

RESOLVED to approve the proposal from Sun-Up Sealcoats in the amount of \$33,962 for the parking lot maintenance at the Eagle Sports Complex and Eagle Pool and Ice Rink.

h. Other Business

Director Pryor reminded staff that there had been plans to expand the area available for parking at the Eagle Sports Complex. He asked if staff could restart that project.

Director Jones thanked Lizzy Owens for organizing a volunteer appreciation event March 15 that honored Tommy Boyd for his support of the Edwards

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Outdoor Ice Rink for which he organized volunteers to build and maintain the rink for the entire winter season.

7. Financial Matters

a. Financial Statements

b. Accounts Payable

Mr. Marchetti summarized the financial reports. He stated that the income numbers are much higher than projected across the board. Expenses look good year-to-date, however, there are negatives in the month that are related to timing issues. He suggested that the year-to-date information is most representative.

Natural gas costs are not a timing issue, but instead are also being seen in utility costs paid by other entities the firm represents.

Director Pohl suggested that perhaps there may be resources from some of the District's utility providers as the District considers facility expansion.

Director Jones asked if there were any questions or comments on the February 28 financials or accounts payable report.

Director Jones asked about the expenses for worker's compensation. Mr. Marchetti explained that the unfavorable figure was related to a timing issue. Ms. Bartnik stated that the expenditure shown is the full premium for the year, which results in a decrease in cost of over \$30,000.

Director Pryor asked about the Monterey Bay Spice expense. Ms. Shively responded that the expense was a program expense related to a yoga program offered in Gypsum.

Director Pryor moved to approve the financial statements and accounts payable report as presented. Director Curtis seconded the motion. It was unanimously

RESOLVED to approve the financial statements and accounts payable report.

c. Capital Equipment Purchases

i. Fitness Equipment

Mr. Ruff presented information regarding the procurement process followed for the purchase of fitness equipment funded with the FY 2022 budget. The capital equipment identified was funded in the amount of \$17,410. Mr. Ruff stated that he had rebid the fitness equipment specified without the custom logos on the dumbbells. New quotes are practically identical for two of the bidders. One bid was considered non-responsive. He recommended the Board approve the purchase of the fitness package presented by Advanced Exercise in the amount of \$16,251 because of the maintenance efficiency created by purchasing equipment that matches the brands already in operation and the design of the dumbbells.

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Director Curtis moved to approve the purchase of the fitness package presented by Advanced Exercise which includes Dumbbells, Hammer Strength Glute / Ham Bench, and Assault Air Bikes, in the amount of \$16,251. Director Pohl seconded the motion. It was unanimously

RESOLVED to approve the purchase of the fitness package presented by Advanced Exercise which includes Dumbbells, Hammer Strength Glute / Ham Bench, and Assault Air Bikes, in the amount of \$16,251.

The board directed staff to sell the surplus dumbbells publicly as is approved by legal counsel.

ii. Ratification of Election Expense

Ms. Bartnik stated that Colorado election law requires TABOR information and mail ballots be distributed to electors in the District. Staff and the designated election official solicited quotes on printing, processing, and mailing for these required actions related to the May election. Only one vendor was available to manage the services as required. Although the cost of printing and mailing exceeded staff purchasing authority, time was of the essence to meet state election deadlines and to lock in a vendor for these services. Ms. Bartnik requested that the Board ratify the election printing and postage expenses proposed by Vision Graphics in the amount of \$61,386.46.

Director Pohl moved to ratify the election printing and postage expense proposed by Vision Graphics in the amount of \$61,386.46 as presented. Director Jones seconded the motion. It was unanimously

RESOLVED to ratify the election printing and postage expense proposed by Vision Graphics in the amount of \$61,386.46 as presented.

8. Staff Reports

- a. Administration**
- b. Facilities Division**
- c. Recreation Programs Division**

Director Jones asked if there were any questions on staff reports.

Ms. Bartnik introduced Ms. Amy Burford to the Board as the District's Administrative Assistant. Ms. Burford is managing both accounting and human resources activities and will soon be taking minutes of the board meetings.

Director Pohl asked how the Gypsum Recreation Center Advisory Committee meetings were going. Director Curtis reported that the first meeting was held. Information sharing has been planned for the next few meetings. Chris Estes was selected as chair of the committee. Director Pohl stated that he hoped that this relationship building would be transferrable to relationships with other partners.

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Director Pryor asked about CPGP applications. Ms. Bartnik stated that the Community Partnership Grant Program applications would be presented for consideration at the April board meeting.

Director Jones was pleased to see that there were several Chance Copeland Ladd Scholarship applications.

Director Curtis thanked staff for all the work they are putting in to serve the community.

9. Reports & Info

Mr. Marchetti provided an update on the election plan. Eagle County's ballot drop boxes will be available in Edwards, Eagle, and Gypsum along with Marchetti and Weaver offices for drop off, in addition to mailing and an in-person day-of-election polling location.

Mr. Pohl offered his thanks to the board, stating that this would be his last meeting. He has enjoyed serving the community. He will be out of town for the April meeting.

Adjournment

Director Pryor moved to adjourn the board meeting. Director Pohl seconded the motion. It was unanimously

RESOLVED to adjourn the meeting at 7:46 pm.