

---

## RECORD OF PROCEEDINGS

---

Mountain Recreation Metropolitan District – April 15, 2020 Meeting Minutes

---

### **Minutes of the Regular Meeting Of the Board of Directors Mountain Recreation Metropolitan District April 15, 2020**

The regular meeting of the Board of Directors of the Mountain Recreation Metropolitan District, Eagle County, Colorado, was held on April 15, 2020, at 6:00pm, via Zoom platform online meeting, in accordance with the applicable statutes of the State of Colorado.

**Attendance** The following Directors were present and acting:

- Liz Jones
- Mikayla Curtis
- Mike McCormack
- Chris Pryor
- Tom Pohl

Also in attendance were:

- Ken Marchetti, Marchetti and Weaver
- Janet Bartnik, Executive Director
- Anna Englehart, Superintendent of Recreation Programs
- Scott Ruff, Superintendent of Recreation Facilities
- Scott Robinson, Business Operations Superintendent
- Alethea Platter, Accounting Manager
- Cat Olson, Human Resources Manager
- Kacy Carmichael, Aquatics Supervisor
- Lexxa Kever, Facility Supervisor – Gypsum Recreation Center
- Sheryl Staten, Facility Supervisor – Eagle Pool and Ice Rink
- Stacey Todd, Outdoor Recreation Programs Supervisor
- Lizzy Owens, Marketing and Community Outreach Manager
- Todd Goulding, Goulding Development Advisors
- Shawna Topor, candidate for board election
- Kerri Thelen, Vail Valley Soccer Club
- Lisa Reeder, Vail Valley Soccer Club
- John Weiss, Small Champions

#### **1. Call to Order**

The regular meeting of the Board of Directors of Mountain Recreation Metropolitan District was called to order by Chairperson Jones on April 15, 2020, at 6:02pm, noting a quorum was present to conduct business.

#### **2. Electronic Meeting Resolution**

A virtual meeting was posted in the interest of public health and welfare in light of the pandemic and in compliance with the recommendations and Standing Orders of public health officials. Director Jones asked the board to consider a resolution authorizing the board to conduct its public meetings via electronic medium.

---

## RECORD OF PROCEEDINGS

---

Mountain Recreation Metropolitan District – April 15, 2020 Meeting Minutes

---

Director Curtis moved to approve an Electronic Meeting Resolution. Director McCormack seconded the motion. It was unanimously

RESOLVED to approve an Electronic Meeting Resolution.

### **3. Changes to the Agenda**

Director Jones asked if there were any changes the board wished to make to the agenda. Director Pryor requested adding a discussion of recycling center moving to the field house location.

### **4. Minutes**

Ms. Bartnik noted there were three changes that need to be made since preparing the board packets, including a change to the location of the meeting in the header and two minor typos. Director McCormack moved to approve the March 18, 2020 minutes as amended. Director Curtis seconded the motion. It was unanimously

RESOLVED to approve the March 18, 2020, meeting minutes as amended.

### **5. Public Input and Presentations**

Director Jones invited members of the public to share any input they might wish. Mr. Weiss, Ms. Reeder, Ms. Thelen introduced themselves and the organizations. Ms. Topor thanked the board for having her. Ms. Topor is a candidate for the board.

Ms. Englehart stated that Brad and Becky Johnson welcomed Blaine Leonard Johnson to their family Tuesday, April 14. Mother and baby are well.

#### **a. Eagle County School District Request - Update**

Ms. Bartnik stated that the Town of Eagle Board of Trustees had tabled discussion of the Adult Noon Basketball Program's relocation at its regular meeting on March 24. The Board desires to review its options related to its exit of the intergovernmental agreement with respect to the investment made in the gymnasium proportional to the noon program use remaining in the agreement. With the recreation center closed through April 30 and schools closed for the pandemic through the remainder of the school year, the program will not meet until the Gypsum Recreation Center can be opened for such programming.

#### **b. Chance Copeland Ladd Scholarship Report**

Ms. Olson stated that there was one application received for the Chance Copeland Ladd Scholarship. The review committee had recommended award of scholarship to the applicant.

Director McCormack asked if it would be possible to make another push for additional applications. Board consensus was to recirculate the opportunity in the fall.

---

## RECORD OF PROCEEDINGS

---

Mountain Recreation Metropolitan District – April 15, 2020 Meeting Minutes

---

Director Curtis asked where information about the scholarship award winners was posted. Mr. Robinson stated that a blog was written and distributed about the scholarship awardees. Director McCormack suggested ensuring the blog written is publicized to the entire community.

**c. Gypsum Recreation Center Operating Hours and Policy Report**

Ms. Kever reported that the down time had afforded her an opportunity to review facility use patterns in Gypsum. Use patterns do indeed indicate a need to adjust the hours of operation to meet customer needs. Staff recommends opening on weekdays at 5:00am, thirty minutes earlier than current opening hours, opening an hour earlier on Saturday mornings, and closing earlier on Fridays and Saturdays. The change in operating hours adds 1.5 hours to the schedule weekly and a small amount in wage costs. The Town of Gypsum has been consulted and is in favor of the change.

Ms. Bartnik stated that Ms. Kever had also been working on a review of policies for the center. She stated that the ADA provided guidance was used to develop a service animals policy.

The consensus of the board was to amend the operating hours and to implement the service animal policy.

**d. Community Partnership Grant Program Applications**

Ms. Bartnik stated that she had received two applications for the second quarter's round of community partnership grants.

- i. The Vail Valley Soccer Club (VVSC) has requested \$3,000 in cash support for its Third College ID Camp scheduled June 6, 2020 for both girls' and boys' soccer players in 8<sup>th</sup>-12<sup>th</sup> grade from the community. The funding would be used to offset costs associated with bringing in collegiate coaches for the camp program.

Director Curtis asked for clarification that the camp was free to all players in the community. Ms. Thelen confirmed that the recruiting pool was being expanded to ensure all players, whether VVSC players or not, have an opportunity to be seen by coaches. Director Curtis asked about the revenues for the camp and the mix of players who come from within the community versus those who are from outside the community. Ms. Thelen stated that roughly 80-90% are in county players. No Eagle County players will be charged to attend the Camp.

Director Pryor asked what the \$3,000 would cover. Ms. Thelen stated that it would pay for the college coaches' travel, including airfare, lodging, meals, and honoraria. Pryor asked if the VVSC was renting the fields and

## RECORD OF PROCEEDINGS

---

Mountain Recreation Metropolitan District – April 15, 2020 Meeting Minutes

---

paying rental fees to use the fields for this purpose. Ms. Thelen stated that the VVSC has the fields reserved through the user group agreement, which affords use for only direct cost reimbursement and no rental fee.

Director Pohl asked if the VVSC was tracking outcomes to see how successful the program has been. Ms. Thelen stated that several players each year head off to college with scholarships. Additionally, the relationships built with collegiate coaches has also resulted in players receiving offers from schools that might not otherwise have been available without those relationships.

Director Jones asked if there were tryouts for players to be able to play with the Club. Ms. Thelen stated that there were no tryouts for the camp, but there are tryouts to place players on VVSC league teams, although no players are turned away. If a player is not assigned to a team, that player is assigned to practice with a team to grow and develop, providing a better opportunity to make a team the following season.

Director McCormack advocated for some kind of official recognition for the support offered.

Director Pohl moved to approve funding for the VVSC in an amount up to \$3,000 to support the College ID Camp with half of that being in-kind support and half cash. Director McCormack seconded the motion. It was unanimously

RESOLVED to approve funding for the VVSC in an amount up to \$3,000 to support the College ID Camp with up to \$1,500 in in-kind support and \$1,500 in cash support.

- ii. Small Champions has requested a total of \$2,000, part in-kind and part in cash, to support its programs which provide eligible Eagle County youth with physical and cognitive disabilities an opportunity to participate in recreational programs. Small Champions serves kids ages 5 to 21 years of age. Mountain Rec provides space for the program to take athletes to swim at the Gypsum Recreation Center.

Director Curtis asked for more detail on the funding request. Mr. Weiss explained that the organization was requesting to offset the expense of use of the Gypsum Recreation Center and the cost of fees paid to the Eagle Climbing + Fitness. Director Pryor asked why Small Champions would not use the climbing facilities available through Mountain Rec. Small Champions climbing programs have been led by the owner of the climbing gym for some time. The cash fees paid to Eagle Climbing + Fitness were estimated to be about \$500 in 2019.

---

## RECORD OF PROCEEDINGS

---

Mountain Recreation Metropolitan District – April 15, 2020 Meeting Minutes

---

Director McCormack stated that Small Champions served an underserved population. Director Pryor stated concerns related to issuing grant monies to be spent with a competing recreation facility.

Director Pohl moved to approve funding for Small Champions in the amount of \$2,000 to support the organization's programs. Director Pryor seconded the motion. It was unanimously

RESOLVED to approve funding for Small Champions in the amount of \$2,000 to support the organization's programs.

### 6. Business

#### a. COVID-19 Response Update

Staff shared a summary of COVID-19 response actions taken to date, including the suspension of programming and closure of facilities on March 13 and furlough of hourly staff beginning April 1, 2020. Financial modeling was completed to estimate the impacts of the loss of revenue due to program cancellations and facility closures. Staff has curtailed expenses through the reduction of supplies purchases and by placing contracts on hold.

Ms. Bartnik stated that there are a number of actions the board may consider in addition to action taken by staff.

#### i. Special District Election Guidance

Ms. Bartnik stated that the designated election official had developed a plan for the election in alignment with state guidance and health official recommendations. She asked the board to consider whether the May 5 election could be conducted with a cadre of fulltime salaried staff to complement seasoned election judges since election judges were not volunteering in the numbers needed.

The consensus of the Board was that the use of salaried staff as election judges is permissible.

#### ii. Direction on Special Projects

Ms. Bartnik stated that the Eagle Sports Complex Concession Stand project has been delayed from its originally planned March commencement since a building permit has not yet been issued. Under the March-start timeframe, ball field lights were targeted to be operational by June 1. With a delay, ball field lighting, and Mountain Rec evening sports activities such as adult softball, will not be possible if gatherings restrictions are lifted. Staff requests consideration of a delay, not a cancellation, of the project.

Mr. Goulding explained that delaying the project may see reductions in some trades and increases in others. At this time, it is impossible to forecast pricing risk based on the unknown duration of delay and status of

## RECORD OF PROCEEDINGS

---

Mountain Recreation Metropolitan District – April 15, 2020 Meeting Minutes

---

the market at that time. The cost to slow the project, without pushing pause, would be general conditions costs which are weekly overhead amounts.

Director Pryor asked if there were a work-around for the Musco lighting system that would permit the project to go forward. Mr. Goulding described two options that the general contractors had proposed in their interviews. One was to reinstall the lighting controls on the foundation wall of the new facility, which was planned. The other option involved building a secure temporary control and then relocating the controls after the building was under way. The alternative option was estimate dto cost \$75,000 more than the currently planned option.

Director Curtis asked if this project could go on through the winter. Mr. Goulding stated that a fall start would allow for a feasible winter project.

Director Pohl asked how this might impact how the District is viewed publicly. He asked for any staff input. Staff shared concerns over the appearance of funding a construction project after furloughing hourly staff.

Director Curtis reminded the board of last meeting's question which was if this was a want or a need. Curtis suggested that the greatest flexibility would be afforded by a pause.

Director Pryor stated that there should be more communication with staff to ensure they understand how funding used for operating is separate from capital project funding. Because of the uncertainty of the COVID-19 situation, he stated that he supported a pause and cautioned that the pause could be much longer than anyone might expect today.

Director Pohl moved to direct staff to prepare a letter to RA Nelson to pause the Eagle Sports Complex concession stand construction project. Director Curtis second the motion. It was unanimously

RESOLVED to direct staff to prepare a letter to RA Nelson to pause the Eagle Sports Complex concession stand construction project.

Ms. Bartnik stated that with the current Orders, uncertainty of the event, and economic sensitivity, ballot question polling has been postponed. With Orders extended through the end of April, and the potential for further restrictions on gatherings in future months, the window of opportunity to conduct polling in a timely fashion to develop and operate a successful campaign has shrunk considerably. Staff recommends delaying actions to effectively push the ballot initiative consideration to 2021.

Director McCormack stated that the pandemic that is stalling our projects is also affording us a little more time to build a groundswell of enthusiasm for the projects in the future.

---

## RECORD OF PROCEEDINGS

---

Mountain Recreation Metropolitan District – April 15, 2020 Meeting Minutes

---

The consensus of the board was in alignment with staff recommendation.

**iii. Board Compensation FY2020**

Director McCormack stated that he has asked that this item be placed on the agenda. He did not feel he should be paid his board compensation until the District is reopened. Director Curtis recommended that the pause in compensation be in place until the District is fully staffed again.

Director McCormack moved to forego compensation until the District is fully staffed. Director Pohl seconded the motion. It was unanimously

RESOLVED to forego compensation until the District is fully staffed.

**iv. Other Board Actions**

Director Jones asked if any board members wished to suggest additional actions to be considered in light of the COVID-19 pandemic. There were none requested.

**b. Other Business**

Director Pryor asked for an update on the move of the recycling facilities from the rest area in Edwards to the west end of the Edwards Field House. Ms. Bartnik stated that it had quite some time since Mr. Gitchell had appeared before the board to request consideration of the move from the existing rest area location to the west end of the Edwards Field House. The board had given permission for the move at that time and the relocation was moving slowly through the County's approval process. Ms. Bartnik stated that she had reached out to Mr. Gitchell for an update. In an email, he stated that the County Commissioners were generally in favor of the move and that staff were collecting public input on the matter.

**7. Financial Matters**

**a. FY2019 Budget Amendment Resolution**

Mr. Marchetti stated that there was a need to approve a budget amendment to reflect a change in the General Fund transfer to the Conservation Trust Fund. A Resolution had been prepared by Marchetti and Weaver for Board consideration.

Director Jones opened a public hearing on the Budget Amendment Resolution inviting anyone from the public who wished to comment to do so. Hearing no comments, Director Jones closed the public hearing.

Director Jones moved to approve the FY2019 Budget Amendment Resolution as presented. Director Pohl seconded the motion. It was unanimously

RESOLVED to approve the FY2019 Budget Amendment Resolution.

**b. Financial Statements**

**c. Accounts Payable**

## RECORD OF PROCEEDINGS

---

Mountain Recreation Metropolitan District – April 15, 2020 Meeting Minutes

---

Ms. Platter stated that year to date in Eagle was positive in comparison to the monthly expectation. The Gypsum area had been the hardest hit by COVID-19 related facility closures.

Director Jones appreciated the work done to reforecast the projections with various potential reopening dates.

Director Curtis noted the liability accounting that shows credits on account for programming. She asked about the liabilities related to memberships and how those were being processed. Mr. Ruff will analyze the memberships and provide information to the board.

Director Curtis moved to approve the financial statements and accounts payable report as presented. Director Jones seconded the motion. It was unanimously

RESOLVED to approve the financial statements and accounts payable report.

### **8. Staff Reports**

- a. Administration**
- b. Facilities Division**
- c. Recreation Programs Division**

Director Pryor asked about programming and projects during the facility closures. Ms. Bartnik stated that she would follow up with the board with a summary of projects and virtual programming conducted. She stated that Becky Johnson has set the bar high for the programming team in getting interaction on social media.

Mr. Robinson stated that he was working with Eagle County to develop an exit strategy to return to Mountain Rec. Director Jones expressed appreciation to Eddie Campos and Scott Robinson for the work they have done for Eagle County during this difficult time.

Director Pryor shared a thank you to “Olaf” for her work in visiting neighborhoods.

### **9. Reports & Info**

#### **Adjournment**

Director McCormack moved to adjourn the board meeting. Director Jones seconded the motion. It was unanimously

RESOLVED to adjourn the meeting at 8:50 pm.