
RECORD OF PROCEEDINGS

Mountain Recreation Metropolitan District – September 16, 2020 Meeting Minutes

**Minutes of the Regular Meeting
Of the Board of Directors
Mountain Recreation Metropolitan District
September 16, 2020**

The regular meeting of the Board of Directors of the Mountain Recreation Metropolitan District, Eagle County, Colorado, was held on September 16, 2020, at 6:00pm, at the Gypsum Recreation Center and via Zoom platform, in accordance with the applicable statutes of the State of Colorado.

Attendance The following Directors were present and acting:

- Liz Jones
- Mikayla Curtis
- Mike McCormack
- Tom Pohl
- Chris Pryor

Also in attendance were:

- Janet Bartnik, Executive Director
- Anna Englehart, Superintendent of Recreation Programs
- Scott Robinson, Business Operations Superintendent
- Scott Ruff, Superintendent of Facilities
- Alethea Platter, Accounting Manager
- Cat Olson, Human Resources Manager
- Brad Johnson, Facility Supervisor – Edwards Field House
- Rachel Zacher, Day Camps and Seniors Supervisor
- Eddie Campos, Marketing and Communications Manager
- Lizzy Owens, Community Engagement Manager
- Ken Marchetti, Marchetti and Weaver
- Todd Goulding, Goulding Development Advisors
- Joe Hood, Maggard & Hood
- Ernest Saeger, Vail Valley Mountain Trails Alliance
- Susie Keysor, Gypsum Resident

1. Call to Order

The regular meeting of the Board of Directors of Mountain Recreation Metropolitan District was called to order by Chairperson Jones on September 16, 2020, at 6:00pm, noting a quorum was present to conduct business.

2. Changes to the Agenda

There were no requests for amendments to the agenda.

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3. Minutes

Director Pohl noted a minor typo in the August minutes. Director Pohl moved to approve the August 19, 2020 minutes as amended. Director Curtis seconded the motion. It was unanimously (4-0-1, with Director Pryor abstaining)

RESOLVED to approve the August 19, 2020, meeting minutes as amended.

4. Public Input and Presentations

a. FY 2019 Audit Report

Mr. Hood presented the FY 2019 audit report in the August business meeting. He asked if there were any questions from the board prior to consideration of acceptance of the report at this meeting.

Director Curtis noted that there was a reference to WECMRD in the audit letter. Mr. Hood reported that he would make the adjustment and resend a corrected version.

Director Jones asked if the items Mr. Hood had pointed out at the last meeting were being addressed. Ms. Platter stated that she and Ms. Cheri Curtis had discussed the project. Mr. Hood stated that the adjustments should be made prior to the finalized FY 2019 financial statements being released.

Director Jones thanked Mr. Hood, Ms. Platter, and Ms. Curtis for their work on the audit.

b. Eagle Sports Complex Construction Update

Mr. Goulding updated the board on progress in the reconstruction of the Eagle Sports Complex concession and rest room facility. The contractor will be pouring concrete footers in the next week. The foundation will be poured following the footers. Framing starts after the foundation is in place. The work zone is fenced off. Board members are welcome to stop by to view the project.

Director Jones asked if there were any concerns. Mr. Goulding stated that he was pushing RA Nelson on the construction timeline. The weather has been helping.

Director Jones asked if staff could take photos of the project to illustrate progress. Mr. Goulding stated that he took progress photos weekly and will share a DropBox link with the board. Mr. Robinson stated that Mr. Campos will be taking professional photos at key construction points.

c. Vail Valley Mountain Trails Alliance (VVMTA)

Mr. Saeger presented an annual report from the VVMTA. He shared that adopt-a-trail program ended with a great number of volunteer hours. Teams of

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volunteers increased by sixteen for a total of 69 teams. Trail maintenance was needed as the number of trail users grew significantly during the COVID pandemic. The VVMTA began sharing communication with the public regarding proper trail use. The organization has entered into an MOU with the Hardscrabble Trails Coalition. Projects completed in 2020 included the new Hillbilly Trail in Eagle, work with partners on the Will's Thrill Trail approval, and work with Holy Cross on another project.

Mr. Saeger stated that the Minturn Bike Park officially opened on August 29. The ribbon cutting was rescheduled to September 11 due to the rain on opening day. The trail counter recorded almost 6400 rides in a short period demonstrating the demand that existed for the bike park. He stated that he was beginning round two of fundraising for the second phase of development. Mr. Saeger thanked Mountain Rec for the support from past years.

Director Jones stated her appreciation for the report in the board packet. Director Pohl thanked Mr. Saeger for his work. He asked Mr. Saeger where the community is indicating needs for new trails. Mr. Saeger stated that trail construction is on a hiatus while a newly formed group is master planning future trail improvements while mitigating impacts on wildlife.

d. Community Engagement Manager Update

Ms. Owens presented an update on her work, including the development of a foundation as a separate supporting body for the District. She shared the rationale behind the development of a diversity, equity, and inclusion (DEI) steering committee and the work of the team in the development of a DEI Mission Statement. The DEI steering committee has already made progress on changes, implemented learning via a book club, begun planning for DEI training, and partnered with YouthPower365 to offer career and resume help.

Director Jones said that she liked the draft DEI web page and the mission statement. She asked if the public would be invited to participate. Ms. Owens stated that staff are not experts on DEI issues and that the steering committee would want to bring in an expert if the public were engaged.

Director Curtis stated that it would be best practice should an organizational change be desired for the committee to involve a board member. She volunteered to join the committee. Director Jones offered to attend when she was available and stated that she desired to have updates on the work of the DEI committee in the future.

Director Pryor asked if it would be wise to partner with an organization with whom we are already partnered such as My Future Pathways. Ms. Owens expressed the rationale for choosing to partner with YouthPower365.

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Director Pohl stated his concerns that what the DEI Steering Committee was doing was relevant to the mission of the Mountain Rec and the organization is not overreaching with regard to capacity.

Director McCormack stated that this was a timely effort.

Ms. Owens shared that the Foundation had established a board of directors and shared a presentation outlining “The Power of Together” Campaign timeline and structure. She is developing donor recognition strategies and has begun to develop relationships with potential donors and community leaders. Goals for 2020 include 100% participation among both the Foundation and Mountain Rec boards, to have at least one lead gift solicited and three others in the cultivation phase, and to have a full array of materials ready for use in 2021.

Ms. Owens stated that board members could help by identifying potential donors to the foundation staff.

Mr. Pryor asked Ms. Owens to share information on the child tax credit benefit to donors. She shared information on the tax credit possibility. Mr. Marchetti will be following up with some research to confirm processes that may enable such benefit to the giving opportunity.

Mr. McCormack stated that coordinating efforts will be incredibly important.

Mr. Pohl shared that his conversations with community members have been very positive and supportive of the projects.

5. Business

a. Resolution in Support of the Repeal of the Gallagher Amendment

Ms. Bartnik stated that the Board may elect to support SCR20-001, which submits a question to voters in November 2020 repealing several constitutional provisions regarding property taxes and commonly referred to as the Gallagher Amendment, via resolution. Such resolution has been drafted based on a template provided by the Special District Association and included in the board meeting packet.

Director Pryor stated that he had seen an informational news piece on 9News that clearly represented how the Gallagher Amendment functions.

Mr. Robinson shared information from a conversation with political strategist Bill Ray.

Director Curtis moved to approve the Resolution in Support of the Repeal of the Gallagher Amendment as presented. Director Pryor seconded the motion. It was unanimously

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RESOLVED to approve the Resolution of the Board of Directors of the Mountain Recreation Metropolitan District Supporting the Repeal of the Gallagher Amendment.

b. Capital Project Phasing

Ms. Bartnik stated that to begin fundraising efforts, the District must have a firm list of improvements to be included in the first phase. The group of projects proposed by staff to be included in the first phase includes the expansion of the Edwards Field House, expansion of the Eagle Pool and Ice Rink, the addition of an outdoor rest room in Eagle, and the Fitness “Bump-Out” at the Gypsum Recreation Center. She requested Board discussion and ratification.

Director Jones stated that the board has been fairly unified through the capital planning processes.

Director Curtis asked if it made sense to place the second phase of the Eagle Sports Complex in the next phase of projects that will be funded outside of the fund balance projections. Ms. Bartnik stated that this has been included in the long-range forecasts produced by Mr. Marchetti.

Director Pryor asked if there could be a long term look at the capital maintenance projects needed to maintain what the District currently owns and operates. Ms. Bartnik shared that would be included with the FY 2021 Recommended Budget.

Director Jones moved to ratify the staff recommended projects as presented. Director McCormack seconded the motion. It was unanimously

RESOLVED to ratify the staff recommended projects as presented.

c. Other Business

There was no other business before the board.

6. Financial Matters

a. Financial Statements

b. Accounts Payable

Ms. Platter shared that the financial reports are not significantly different from the past few months. She thanked the staff for their efforts to develop the FY 2020 end-of-year forecasts and FY 2021 budget requests. She stated that revenue projections for the end-of-year are forecasted to fall only \$56,000 short of the forecasts estimated in an early-COVID May.

Director Pryor asked about the general fund expenses related to sponsorships. Ms. Platter stated that the sponsorships have both an expense and a revenue line. Mr. Robinson added that sponsorship expenses include both materials for sponsor recognition and fundraising expenses.

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Director Pryor asked about the janitorial services contract in the Gypsum Area budget. The janitorial services contract was halted in March and those services have been picked up by in-house staff as a cost savings measure. There is an increase in the housekeeping staff wages.

Director Pryor asked about the program contractor percentage of revenue split policy given that some contractors appear to receive a higher percentage of revenue. Ms. Platter stated that different contractors perform more of the work than others. Director Pryor stated he felt that there should be a consistent application of those percentages. Staff was directed to review current practice and develop recommendations for the board to review.

Director Pryor moved to approve the financial statements and accounts payable report as presented. Director Curtis seconded the motion. It was unanimously

RESOLVED to approve the financial statements and accounts payable report.

c. FY 2019 Audit Acceptance

Director Jones moved to accept the FY 2019 Audit Report as presented. Director Pryor seconded the motion. It was unanimously

RESOLVED to accept the FY 2019 audit report as presented.

d. FY 2021 Budget Preparation Period Update

Ms. Platter stated that the administrative team will begin the in-depth review of budget requests on Monday. Ms. Bartnik added that a budget work session for the board had been scheduled in late October.

e. MultiBank Securities Non-Corporate Resolution

Mr. Marchetti stated that certain investments were being moved from Morgan Stanley to MultiBank Securities. Mr. Ruff was included as an authorized signer on the Morgan Stanley account. He requested that Mr. Ruff be added as an authorize signer on the MultiBank Securities account via resolution included in the board meeting packet.

Director Curtis moved to approve the MultiBank Securities Non-Corporate Resolution adding Scott Ruff as an authorized signer on the account. Director Jones seconded the motion. It was unanimously

RESOLVED to approve the MultiBank Securities Non-Corporate Resolution.

7. Staff Reports

- a. Administration**
- b. Facilities Division**
- c. Recreation Programs Division**

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Director Pryor asked about the Eagle Pool and Ice Rink's participation numbers, which were higher than participation in 2019, and yet resulted in lower revenues. Discussion ensued regarding the review of the Schedule of Fees within the FY 2021 budget preparation period.

Director Pohl stated that he had heard from community members who said they enjoyed the reservation system employed this past summer at the Eagle Outdoor Pool.

8. Reports & Info

No discussion.

Adjournment

Director Pryor moved to adjourn the board meeting. Director Jones seconded the motion. It was unanimously

RESOLVED to adjourn the meeting at 8:01pm.