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## RECORD OF PROCEEDINGS

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Mountain Recreation Metropolitan District – August 18, 2021 Meeting Minutes

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### **Minutes of the Regular Meeting Of the Board of Directors Mountain Recreation Metropolitan District August 18, 2021**

The regular meeting of the Board of Directors of the Mountain Recreation Metropolitan District, Eagle County, Colorado, was held on August 18, 2021, at 6:00pm, in the Edwards Field House, 450 Miller Ranch Road, Edwards, Colorado, and via Zoom platform, in accordance with the applicable statutes of the State of Colorado.

**Attendance** The following Directors were present and acting:

- Liz Jones
- Mikayla Curtis
- Tom Pohl
- Chris Pryor

Director McCormack was absent and excused.

Also in attendance were:

- Janet Bartnik, Executive Director
- Anna Englehart, Superintendent of Recreation Programs
- Scott Robinson, Superintendent of Business Operations
- Scott Ruff, Superintendent of Facilities
- Cat Olson, Human Resources Manager
- Alethea Platter, Accounting Manager
- Lizzy Owens, Community Engagement Manager
- Lauren Shively, Facility Supervisor - Gypsum
- Ken Marchetti, Marchetti and Weaver
- Bill Ray, W-R Communications
- Dee Wisor, Butler Snow
- Jonathan Heroux, Piper Sanders
- Todd Goulding, Goulding Development Advisors

#### **1. Call to Order**

The regular meeting of the Board of Directors of Mountain Recreation Metropolitan District was called to order by Chairperson Jones on August 18, 2021, at 6:01pm, noting a quorum was present to conduct business.

#### **2. Changes to the Agenda**

There were no changes to the agenda.

#### **3. Minutes**

Director Curtis noted that she had reported a typo to Ms. Bartnik in which meeting minutes approval included an incorrect date. Director Pohl asked for a clarification to the minutes to

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## RECORD OF PROCEEDINGS

---

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---

ensure that the public knows that the board is a good steward of taxpayer dollars. During the discussion of the midyear staff salary adjustment, the board considered and approved a 3% increase based on staff's recommendation which followed human resources review of market conditions. Market conditions indicated a 7-9% increase in salaries and wages would be needed in January to remain at market. He asked that this rationale be included in the July minutes.

Director Pryor moved to approve the July 21, 2021, minutes as amended. Director Pohl seconded the motion. It was unanimously

RESOLVED to approve the July 21, 2021, meeting minutes as amended.

#### 4. Public Input and Presentations

##### a. All Access Rec Polling Results and Draft Ballot Resolution Discussion

Mr. Ray shared results from the August brushfire poll conducted August 9 – 11, 2021. Results show a solid increase in awareness of the capital projects proposed from 46% to over 80%. Much like the April survey, positive responses to the initial ballot question were in the 42% range. Message testing indicated strong support for implementation of a non-resident surcharge. Many other messages were also positive, falling near 60% likely to influence voting, and would be helpful to include in the ballot question bullet points. Lowering the ballot ask to \$70 million resulted in movement in a positive direction, but not as much as the \$60 million amount asked in April moved voters.

In summary, positive perception and mood about the District is solid as evidenced by the net promoter score and other measures. The All Access Rec information clearly reached the community, although it did not assuage voter concerns about the cost of the projects.

Director Curtis requested that Mr. Ray provide data on the informed ballot question response from those who responded that they would be more supportive if the District implemented a non-resident surcharge.

Director Pryor asked if Mr. Ray could share data differences between homeowners and renters.

Director Curtis asked what other ballot questions were being planned for this coming election. Mr. Ray understands that the ballot for this community will be very quiet.

Director Jones stated that she heard strong support for the projects, and it sounds like cost is the issue. Mr. Ray stated that the board could look at a number of factors in making the decision. He suggested that the board could look at a reduced ask or could look at a future election cycle.

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## RECORD OF PROCEEDINGS

---

Mountain Recreation Metropolitan District – August 18, 2021 Meeting Minutes

---

Board members discussed the need for improvements, potential for a continued rise in construction costs, competition on the ballot, sharpening the pencil on costs, and options presented in a staff memo regarding tiers of projects and their costs.

The board consensus was to direct staff to draft two ballot questions for consideration at the August 25 special business meeting, one for a \$60 million amount and one for a \$55 million amount.

**b. Draft CIP**

Mr. Ruff provided a short presentation to the board illustrating the work of staff in developing a full capital improvement plan for the upcoming budget cycle. Mr. Ruff shared two versions. One reflected information on funding needs should the All Access Rec question be approved by voters and one scenario illustrated costs if the issue failed. This information will be used in budget preparation and inserted into the proposed FY 2022 budget.

**5. Business**

**a. Eagle County Coordinated Election Intergovernmental Agreement**

With the potential to place a tax question on the November 2021 ballot, staff recommends participating in the Eagle County coordinated election. Eagle County's Clerk and Recorder has provided a standard intergovernmental agreement outlining deadlines, processes, and responsibilities of each entity. The IGA is due to the county prior to August 24

Director Pohl moved to approve an intergovernmental agreement with Eagle County for services relating to a coordinated election. Director Pryor seconded the motion. It was unanimously

RESOLVED to approve an intergovernmental agreement with Eagle County for services relating to a coordinated election.

**b. Resolution - Non-Resident Surcharge for Facility Admissions**

Hearing community feedback in public events in which All Access Rec information was shared, staff asked the board to consider a draft resolution indicating the board's direction on establishing out-of-district rates for facility admissions.

Director Curtis stated that she had requested information on other jurisdictions regarding resident / non-resident fee differentials and ways that other agencies were funded. Both Avon and Vail charge out-of-district / non-resident rates.

Director Pohl moved to table a resolution of the Mountain Recreation Metropolitan District directing staff to implement a non-resident surcharge for facility admissions upon completion of renovations to recreation facilities to August 25. Director Pryor seconded the motion. It was unanimously

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## RECORD OF PROCEEDINGS

---

Mountain Recreation Metropolitan District – August 18, 2021 Meeting Minutes

---

RESOLVED to table a resolution of the Mountain Recreation Metropolitan District directing staff to implement a non-resident surcharge for facility admissions to August 25.

**c. Schedule of Fees Amendment – Ball Field Lighting Fee**

With Eagle Sports Complex phase one renovations complete, more organizations are requesting use of fields, pushing usage times to include evening hours when ball field lights are required. Staff requests consideration of the addition of a fee for ball field lights to be added to the District's Schedule of Fees and Charges.

Director Jones moved to approve an amendment to the Schedule of Fees adding a fee for ball field lighting in the amount of \$25/field/hour beginning with the 2022 season. Director Curtis seconded the motion. It was unanimously

RESOLVED to approve an amendment to the Schedule of Fees adding a fee for ball field lighting beginning with the 2022 season.

**d. Outsourcing Custodial Services - Reimplementation**

The District is struggling to attract and retain housekeeping staff. Mr. Ruff summarized the procurement process and recommended the board approve a contract with ServiceMaster for the Gypsum Recreation Center and with Sweeping Change for the Edwards Field House.

Director Pohl stated that he saw this as a need. He appreciated that the contracts were flexible and could be changed with 30-day notice to the vendor.

Director Curtis asked about the \$815 amount for an initial clean. Mr. Ruff indicate that he had worked with the vendor to eliminate that cost from the service contracted.

Director Pohl moved to approve a one-year agreement with ServiceMaster in the amount of \$77,700 for janitorial services for the Gypsum Recreation Center. Director Pryor seconded the motion. It was unanimously

RESOLVED to approve a one-year agreement with ServiceMaster in the amount of \$77,700 for janitorial services for the Gypsum Recreation Center.

Director Pohl moved to approve a one-year contract with Sweeping Change in the amount of \$28,800 for janitorial services at the Edwards Field House. Director Pryor seconded the motion. It was unanimously

RESOLVED to approve a one-year contract with Sweeping Change in the amount of \$28,800 for janitorial services at the Edwards Field House.

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## RECORD OF PROCEEDINGS

---

Mountain Recreation Metropolitan District – August 18, 2021 Meeting Minutes

---

**e. Compensation and Classification Study**

Ms. Olson shared her review recent Employer’s Council and local market data to provide the board with a recommendation for pay scale adjustments for FY 2022. She explained that staff is looking for direction on what level of adjustment to plan for the FY 2022 proposed budget.

Director Curtis asked if there was any incentive for lifeguards to stay with the District after being trained by the District. Ms. Platter stated that a lifeguard who stays with the District for a minimum amount of time receives a partial reimbursement of training costs.

Director Pohl asked if it were appropriate to make an across-the-board adjustment given that some positions appeared to have a greater need for increase. Ms. Olson stated that she had moved some of those positions into new ranges prior to calculating the new ranges in order to account for that.

Director Jones stated that she felt she might have a conflict of interest since her husband works for the District and had connected with legal counsel. Legal counsel has opined that the issue before the board was an adjustment to all salaries, not one area specifically, and that a conflict of interest was not present.

Director Pohl asked if the full-time positions could be looked at differently than the part-time positions.

The Board offered direction for the FY 2022 proposed budget to target a 5% range adjustment for full time positions and a 5% range adjustment for part time positions.

**f. Use of Facilities Policy**

A policy guiding use of facilities by elected board members was presented for consideration. Ms. Bartnik stated that legal counsel had noted that memberships afforded board members would need to be included as compensation and would count against the statutory limit on annual compensation of \$2,400.

Mr. Marchetti suggested that staff review that opinion to ensure it is considered compensation. Memberships are not considered compensation for part time staff members, but that might be different for elected officials.

Director Pryor moved to approve the Board Use of Facilities Policy as presented. Director Jones seconded the motion. It was unanimously

RESOLVED to approve the Board Use of Facilities Policy as presented.

**g. Owner’s Rep Agreement Ratification**

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## RECORD OF PROCEEDINGS

---

Mountain Recreation Metropolitan District – August 18, 2021 Meeting Minutes

---

As approved in the July meeting, staff negotiated with Goulding Development Advisors to retain the services of GDA for All Access Rec professional services. The board was asked to ratify the finalized agreement

Director Jones moved to ratify an agreement with Goulding Development Advisors for phase one pre-ballot owner's representative services. Director Pryor seconded the motion. It was unanimously

RESOLVED to ratify an agreement with Goulding Development Advisors for phase one pre-ballot owner's representative services.

### **h. Other Business**

There was none.

## **6. Financial Matters**

### **a. Financial Statements**

### **b. Accounts Payable**

Director Jones asked if the board members had any questions on the financial statements or accounts payable report.

Director Curtis asked about the admin contingency line item. Ms. Platter stated that about \$13,000 was for community partnership grants. An additional charge for food for a VVP mixer hosted at the Eagle Pool and Ice Rink will be moved to marketing.

Ms. Platter shared highlights from the financial report for July 31. She stated that staff was working through the budget preparation period and were developing budget requests for FY 2022.

Director Pryor asked about a variance in the Freedom Park maintenance supplies line. Ms. Platter will follow up with the board.

Director Pohl pointed out that gymnastics revenues that appear to be \$58,000 over budgeted revenues. This contributes to the bottom lines of facility performance.

Director Pryor moved to approve the financial statements and accounts payable report as amended. Director Jones seconded the motion. It was unanimously

RESOLVED to approve the financial statements and accounts payable report.

## **7. Staff Reports**

### **a. Administration**

### **b. Facilities Division**

### **c. Recreation Programs Division**

## RECORD OF PROCEEDINGS

---

Mountain Recreation Metropolitan District – August 18, 2021 Meeting Minutes

---

Ms. Bartnik thanked board members for their attendance at such an important board business meeting. She reminded them that the board would meet for a special business meeting on August 25, 2021, at 6pm in the Edwards Field House.

### **8. Reports & Info**

#### **Adjournment**

Director Jones moved to adjourn the board meeting. Director Pohl seconded the motion. It was unanimously

RESOLVED to adjourn the meeting at 8:51 pm.