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## RECORD OF PROCEEDINGS

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Mountain Recreation Metropolitan District – June 17, 2020 Meeting Minutes

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### **Minutes of the Regular Meeting Of the Board of Directors Mountain Recreation Metropolitan District June 17, 2020**

The regular meeting of the Board of Directors of the Mountain Recreation Metropolitan District, Eagle County, Colorado, was held on June 17, 2020, at 6:00pm, via Zoom platform online, in accordance with the applicable statutes of the State of Colorado.

**Attendance** The following Directors were present and acting:

- Liz Jones
- Mikayla Curtis
- Mike McCormack
- Chris Pryor
- Tom Pohl

Also in attendance were:

- Ken Marchetti, Marchetti and Weaver
- Janet Bartnik, Executive Director
- Anna Englehart, Superintendent of Recreation Programs
- Scott Robinson, Business Operations Superintendent
- Alethea Platter, Accounting Manager
- Cat Olson, Human Resources Manager
- Becky Johnson, Gymnastics Supervisor
- Brad Johnson, Facility Supervisor – Edwards Field House
- Stacey Todd, Outdoor Recreation Programs Supervisor
- Todd Goulding, Goulding Development Advisors

#### **1. Call to Order**

The regular meeting of the Board of Directors of Mountain Recreation Metropolitan District was called to order by Chairperson Jones on June 17, 2020, at 6:02pm, noting a quorum was present to conduct business.

#### **2. Changes to the Agenda**

Director Jones asked that a report on the noon adult basketball program relocation be added to the end of the agenda.

#### **3. Minutes**

Director Jones asked if there were any changes to the May 20, 2020 minutes. Director Curtis noted two typographic errors and Director Pohl requested corrections to two other items. Director Curtis moved to approve the May 20, 2020 minutes as amended. Director Jones seconded the motion. It was unanimously

RESOLVED to approve the May 20, 2020, meeting minutes as amended.

**4. Public Input and Presentations**

**a. Diversity, Equity, and Inclusion Committee**

Ms. Bartnik stated that it has been difficult to watch some of the staff already stressed about COVID-19 and reopening facilities in these conditions struggle with the events in Minneapolis and ensuing protests highlighting the pervasiveness of racism in the country. With work still remaining to be done on diversity, equity, and inclusion, a steering committee was convened to develop training and strategy related to these ideas that will move the District beyond where it currently is today. Ms. Bartnik thanked all who are participating and, especially, Eddie Campos and Lizzy Owens, who volunteered to co-chair the committee, and Kacy Carmichael for volunteering to organize the kickoff meeting's homework items.

Director Jones asked if the committee would be following a strat-ops style approach to the work. Ms. Bartnik stated that the group had only held a kick-off meeting and that the approach had not yet been finalized. Director Jones asked for a report from the committee in future meetings. Director Curtis said that she appreciated the staff for beginning to take on this issue.

No members of the public were present to share input.

**5. Business**

**a. COVID-19 Response Update**

**i. Reopening Processes and Protocols**

Ms. Bartnik stated that she had provided in the board packet a list of the activities and facilities currently operating as well as those about to restart in coming weeks. The Town of Gypsum, in consultation with Mountain Rec staff, has decided not to open the Gypsum Creek Pool for the summer. The Town Council requested that Mountain Rec maximize use of the GRC indoor pool in an effort to meet community needs in the facility that is currently open and operating. Staff has increased the number of lap swimming reservations available and is exploring how to open the indoor pool to leisure swimming, which requires use of locker rooms.

Ms. Bartnik stated that staff recommends keeping the Edwards Field House closed to drop-in use for the remainder of the summer. Programming is currently occurring, and a small number of rental requests have been received. Drop-in use is typically very light until the weather turns cooler. This action would reduce expenses by not staffing the front desk or site supervisor positions and allows other facilities and programs to operate with a greater proportion of full-time staff on the front lines during these challenging times

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Director Jones asked if there had been any pushback for not being open for drop-in use at the Field House. Ms. Bartnik stated that no comments had been forwarded to her. Director Pohl asked if the Edwards Field House was open for birthday parties or group rentals. Mr. Johnson stated that the facility was open to rentals of any kind and that the majority of the rental requests have been for groups to use the turf.

### ii. Financial Impact

Ms. Bartnik shared information related to a financial model summarizing the impacts of the COVID-19 facility closures and program interruptions on the District's cost centers based on reopening plans as understood today. The overall negative impact is projected to be just under \$300,000 for FY2020.

Ms. Bartnik stated that this estimate is a better picture of end-of-year forecasting than staff were able to produce in April. Not knowing what programs will operate nor how uncomfortable customers might be to participate in programs or use facilities makes this type of forecasting a challenge. Revenues were overestimated in earlier modeling, and so too were expenses. In this model, staff tried again to offer their best guesses as to how the year will play out financially and yet still remain conservative in projecting revenues and estimating associated expenses. The Gypsum Creek Pool is shown as operating in this model since the decision by the Town of Gypsum was not made until the forecasting was complete.

Director Jones stated that she appreciated the look at potential revenues and expenses.

Director Pryor asked if potential tournaments and new programming were included in the modeling. Ms. Bartnik stated that she had not included any unplanned programs or rentals in the models provided to the board.

### iii. Board Compensation

Ms. Bartnik stated that in April's business meeting, the board voted to suspend board compensation until the District was open and fully staffed. With many services and programs now in operation, all furloughed full-time staff are now back at work. Part-time staff will be slow to return as staff phases in programming slowly, and the District may never return to the staffing levels seen prior to COVID-19 closures. Staff requests clarification as to whether the current condition warrants re-starting board compensation in June.

Director Pohl stated that it would be appropriate to bring the board compensation back since staff are back at work. Director McCormack stated that the action was taken in solidarity with the staff that were furloughed. Director Jones agreed that restarting board compensation was a move toward normalcy.

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Director Jones moved to restart compensation beginning in July 2020. Director McCormack seconded the motion. It was unanimously

RESOLVED to restart board compensation in July 2020.

**iv. Eagle Sports Complex Concession Stand Water Line**

Ms. Bartnik stated that Owner's representative Todd Goulding has requested that the board consider whether or not to move forward with a portion of the concession stand project, specifically running the water line planned within the project. Mr. Goulding has estimated the cost of this work, which is essential to any construction on the site, to cost \$65,000 plus the general contractor's overhead. The work is not anticipated to impact summer programs and will help reduce winter conditions costs that may occur this fall. Mr. Goulding was available for questions.

Mr. Goulding added that he felt that there could be savings in winter conditions costs for the construction of the 2,000-foot water line provided that the board intends to continue the project in the future. The contractor has availability to complete the work now.

Director McCormack stated that he felt there was good cause to get this done now. Director Jones agreed. Director Pryor stated that he was an advocate of moving the project forward and that by doing this work now, the District would be in better shape to complete the project in the fall.

Director Curtis asked if the water line were run now and the entire project were not restarted in the future, if the new line could be tied into the existing building. Mr. Goulding stated that the new line could be tied into the existing building.

Mr. Marchetti stated that the funds were budgeted and are available.

Director Pryor asked what the duration of the water line construction project might be and if it would impact the recreation activities currently operating. Mr. Goulding stated that there would be no impact on summer activities, but that fall activities would be impacted when the project was authorized.

Director Pohl moved to direct staff to issue the go-ahead to RA Nelson to complete the construction of the water line planned with the concession stand construction. Director Pryor seconded the motion. It was unanimously

RESOLVED to direct staff to issue an order to RA Nelson to complete the construction of the water line planned with the Eagle Sports Complex concession stand construction.

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### **v. Other Board Actions**

Director Jones asked board members if they had any other actions to bring before the board.

### **b. Other Business**

Director Jones asked Ms. Bartnik to update the board on the noon adult basketball program relocation.

## **6. Financial Matters**

### **a. Financial Statements**

### **b. Accounts Payable**

Ms. Platter presented an overview of the financial statements. The pandemic has had a significant impact on operating revenues.

Mr. Marchetti stated that an initiative to repeal the Gallagher Amendment was referred by the state legislature to voters this fall. He suggested that getting the voters to approve a repeal and that organizations like Mountain Recreation will need to share information about the issue.

Director Jones asked how the IGA with the Town of Gypsum worked in cost share for the operating subsidy. Ms. Bartnik stated that the IGA required an equal share in the operating subsidy be paid by each entity.

Director Pryor asked if there had been any discussions with the County on items in the Letter of Agreement that might impact our future budgets. Ms. Bartnik replied that the County was considering changes to its current budget given the impact of COVID-19 and that several projects sounded questionable. No conversations have been held with regard to future budgets.

Director Pohl noted that being responsible stewards of taxpayer dollars was important.

Director Pryor moved to approve the financial statements and accounts payable report as presented. Director Jones seconded the motion. It was unanimously

RESOLVED to approve the financial statements and accounts payable report.

## **7. Staff Reports**

### **a. Administration**

### **b. Facilities Division**

### **c. Recreation Programs Division**

Director Curtis asked about the patrons preferring to have no lifeguard at the Gypsum Pools. Ms. Bartnik clarified that there have been some requests for more swim times and

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suggestions to open without lifeguards. Ms. Bartnik stated that public pools are not operated without guards, making the suggestion not an option.

Director Jones stated that she has heard positive comments from those using the facilities that have been made available to the public.

Director Jones asked how camp registrations were performing. Ms. Englehart shared data on camp program registrations.

Director Curtis asked how the outdoor pool opening was being received. Mr. Robinson shared data on the reservations for the pool, including private pool reservations in the evening.

Director Pryor asked if Mountain Recreation was including cornerstone partners in the sponsorship of the summer movie series. Mr. Robinson stated that this opportunity was separate from the cornerstone partnership agreements.

### **8. Reports & Info**

Ms. Bartnik reminded the directors of the board retreat scheduled July 14. Director Jones asked board members to share any input on retreat agenda items with her.

### **Adjournment**

Director Jones moved to adjourn the board meeting. Director McCormack seconded the motion. It was unanimously

RESOLVED to adjourn the meeting at 7:33pm.