
RECORD OF PROCEEDINGS

**Minutes of the Regular Meeting
Of the Board of Directors
Western Eagle County Metropolitan Recreation District
February 21, 2018**

The Regular Meeting of the Board of Directors of the Western Eagle County Metropolitan Recreation District, Eagle County, Colorado, was held on February 21, 2018, at 6:00 p.m., at the Gypsum Recreation Center, Gypsum, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado.

Attendance The following Directors were present and acting:

- Liz Jones
- Chris Pryor
- Mikayla Curtis
- Mike McCormack

Absent and Excused:

- Bobby Ladd

Also in attendance were:

- Ken Marchetti, Marchetti & Weaver
- Janet Bartnik, WECMRD Executive Director
- Mike Staten, Edwards Field House Manager
- Alethea Platter, Accounting Manager
- Cat Olson, Human Resources Manager
- Scott Ruff, Gypsum Recreation Center Manager
- Sheryl Staten, Eagle Pool & Ice Rink Manager
- Lucas Rivera, District Member
- Tammy Conway, District Member

Call To Order

The Regular Meeting of the Board of Directors of Western Eagle County Metropolitan Recreation District was called to order by Chairperson Jones on February 21, 2018 at 6:03 p.m. noting a quorum was present.

Minutes

Director Cumis made a motion to approve the January 17, 2018 meeting minutes and Director McCormack seconded the motion. It was unanimously

RESOLVED to approve the January 17, 2018 meeting minutes.

Public Comment

None

Business

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Gypsum Recreation - Mr. Ruff provided the Town of Gypsum with a 2017 Annual Report. The Town Council appreciated the presentation and the vision of the WECMRD Board.

Gypsum Recreation Center Membership Restructure - Mr. Ruff and Ms. Bartnik provided the Board with a proposal for changes to rates at the Gypsum Recreation Center. The rates remain the same since the facility opened. The recent GRC survey provided feedback on the need to replace cardio equipment and flooring in the fitness center. Additional value will include fitness classes, Child Watch, and Tumble Tots. By moving away from an "ala carte" program, staff feels confident that this will provide a world class facility. A motion was made to increase membership rates as amended and reviewed by the Gypsum Town Council by Director McCormack and seconded by Director Curtis. It was unanimously

RESOLVED to submit the revised rate increase to the Gypsum Town Council as amended by the WECMRD Board

and further

RESOLVED to approve the amount of \$250,000 to enhance facility amenities.

Eagle Summer Season Pool Pass Coupon - A leak in the pool forced an early closure in August 2017. Ms. Staten has requested extending a \$25 credit for the families who had purchased a 2017 membership. This will be offered for the 2018 season pass purchase only. A motion was made to approve at \$25 credit towards a 2018 season pass purchase to those 2017 season pass holders by Director Pryor. There was a second made by Director Jones, it was unanimously

RESOLVED to offer a \$25 credit toward the purchase of a 2018 EPIR pool pass to any 2017 season pass holder.

Live Barn Venue Agreement - Ms. Staten provided the Board with details on the Live Barn broadcast program for the Ice Rink. This is a specialized live feed for hockey games and tournaments at the rink. There are minimal costs to WECMRD for signage to market the system and electricity for operating the system. Mr. Fano and the Board reviewed the contract. Concerns in the contract include marketing, social media, website content and arbitration. Director McCormack made a motion to approve the program with Director Pryor seconding, it was unanimously

RESOLVED to approve the contract with Live Barn as amended.

Kaboom! Playground Opportunity - Ms. Bartnik reviewed the Kaboom! Playground Grant opportunity. This program provides playgrounds in communities with poverty. Community members are actively involved in the planning and preparation of the project.

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Ms. Barnik has submitted an application for the Dotsero Mobile home park. No action is required at this time.

Bullying, Anti-Discrimination and Harassment Policy & Procedures - Ms. Barnik discussed the addition of the Anti-Discrimination and Harassment Policies to the Bullying Prevention Policy. The Board discussed changes to the Code of Conduct, including fines and penalties. The Board gave staff direction to continue the development of the Bullying, Anti-Discrimination, Harassment Policy and Procedure.

Staffing Reorganization - Ms. Barnik included the proposed reorganization chart in the packet. The management team participated in an exercise to document duties in each position and location. This identified that several positions were competing against other members of the team. The proposed changes will increase from 17 to 20 full time employees in a more traditional organizational chart. All employees will submit a letter of intent for the position(s) of interest. The Board gave Ms. Barnik direction to proceed with the restructure.

Financial Matters

Janitorial Supplies - The janitorial supply agreement with CDC Janitorial for 2018 will be close to \$30,000, requiring approval from the Board. A motion was made by Director Pryor and seconded by Director McCormack, it was unanimously

RESOLVED to approve the CDC Janitorial Agreement for 2018.

Replacement Mower and Utility Vehicle - Per budget, staff requested replacement of a finish mower and utility vehicle. Staff solicited three (3) vendors for quotes. A motion was made to replace this equipment by Director Curtis and seconded by Director Pryor. It was unanimously

RESOLVED to approve the purchase of a Finish Mower and Utility Vehicle from Universal Tractor Company in the amount of \$53,262.84.

Replacement Maintenance Vehicle - Staff requested the Board approve the purchase of a replacement truck used by maintenance staff and equipped with a snow plow for parking lot snow removal. A trade-in credit on the 2007 Caravan is \$1,000. Board issued staff direction to donate this vehicle as deemed appropriate. A motion was made by Director McCormack to purchase a new 2018 Chevy Silverado. The motion was seconded by Director Curtis, it was unanimously

RESOLVED to approve the purchase of a 2018 Chevy Silverado from Dellenback Motors in the amount of \$30,965.

Financial Statement - The financial report will be included in the February 2018 packet.

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Election - The deadline for Self Nomination Petitions is March 2, 2018.

Reports and Information

Director Curtis reported the grateful community response for the WECMRD youth scholarship program. Director Curtis appreciated the youth mental health/first aid training.

Ms. Olson reported that there have been many positive responses on the employee membership benefits.

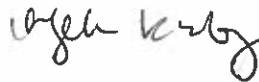
Accounts Payable - The Board reviewed the Accounts Payable list. Upon motion duly made by Director Pryor and seconded by Director McCormack, it was unanimously

RESOLVED to approve and ratify the Accounts Payable list as presented.

There being no further business to come before the Board, by motion duly made by and seconded by Director Pryor and Chairperson Jones, it was unanimously

RESOLVED to adjourn the Regular Meeting of the Western Eagle County Metropolitan Recreation District Board of Directors at 8:49 p.m. on February 21, 2018.

Respectfully submitted,



Angela Kamby
Secretary for the Meeting