
RECORD OF PROCEEDINGS

Mountain Recreation Metropolitan District – July 17, 2019 Meeting Minutes

Minutes of the Regular Meeting Of the Board of Directors Mountain Recreation Metropolitan District July 17, 2019

The regular meeting of the Board of Directors of the Mountain Recreation Metropolitan District, Eagle County, Colorado, was held on July 17, 2019, at 6:07pm, at the Gypsum Recreation Center, Gypsum, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado.

Attendance The following Directors were present and acting:

- Liz Jones
- Mikayla Curtis
- Chris Pryor
- Mike McCormack
- Tom Pohl

Also in attendance were:

- Ken Marchetti, Marchetti and Weaver
- Janet Bartnik, Executive Director
- Alethea Platter, Accounting Manager
- Cat Olson, Human Resources Manager
- Stacey Todd, Recreation Supervisor Outdoor Programs
- Kelli Dauleh, Administrative Assistant
- Joe Hood, Maggard & Hood P.C.
- Laura Waniuk, La Liga Women's Soccer League
- Maria Rios, La Liga Women's Soccer League
- John Gitchell, Bike Share

1. Call to Order

The regular meeting of the Board of Directors of Mountain Recreation Metropolitan District was called to order by Chairperson Jones on July 17, 2019, at 6:07pm, noting a quorum was present.

2. Changes to the Agenda

No changes were made to the agenda.

3. Minutes

Director Curtis made a motion to approve the June 19, 2019 minutes as presented. Director Pryor seconded the motion. It was unanimously

RESOLVED to approve the June 19, 2019 meeting minutes as presented.

4. Public Input and Presentations

- a. Community Partnership Grant – La Liga Women's Soccer League** – Ms. Waniuk and Ms. Rios presented their request for assistance through the newly adopted

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Community Partnership Grant Program. The Eagle County Women's Soccer League began operating a summer Women's Soccer League from June through September in 2017. In 2018, the league merged with the Men's La Liga. The league is much like the women's hockey league run by Mountain Rec, as it operates with the goal of bringing women together to find their inner strength and connection to the community. The league strives to keep the program affordable and open to anyone without regard to age, level of experience, skill level, race, national origin, sexual orientation, religion, or socio-economic status.

In an effort to keep the cost to play affordable for all, the league is requesting a waiver of field rental fees in the amount of \$650 to offset a portion of the field maintenance cost increase they understand and are accepting of. Two teams did not return to the league because of the cost increase this year. The league's leadership has received a grant from Alpine Bank in the amount of \$1,000. The CPGP grant would allow team fees to drop from \$505 to \$415 per team for the season. Director McCormack asked what the fees were per person. Ms. Waniuk stated that rosters range between 12-20 people, making the per person cost \$35-\$45, when including the Alpine Bank grant.

Director Jones asked if the league always plays on Mountain Rec fields. Ms. Waniuk said that they do. Director McCormack asked if the league has/would consider using different fields. Ms. Waniuk said there are barriers to use of other fields such as cost and location, although there are other available fields in the valley. Director Pryor felt the 13-week league length might be too long of a commitment for players. Pryor questioned use of grant funding for reimbursement to players. He suggested that grant funding should be used for future seasons. Ms. Waniuk stated that the grant money would go to whatever Mountain Rec dictates. Director Pohl appreciates the purpose of the league. Pohl appreciated that the organization looked for funding outside of just Mountain Rec.

Director Curtis asked what the ideal player price point was as well as the goal for number of teams and players. Ms. Waniuk said she would hope \$25-\$35 is the highest fee the organization should charge to ensure the greatest participation. Waniuk would love to see 10 to 12 teams, and eight is good. Director Curtis asked how they currently recruit for the league. Ms. Waniuk explained that social media is key. Director Curtis asked if La Liga is attempting to receive 501(C)3 status. Ms. Waniuk replied that the organization would be working on that in the near future.

- b. Bike Share Sponsorship Opportunity** – Mr. Gitchell stated that Eagle County has been exploring options related to expanding bike share service from the current program operated by the Town of Avon further down valley. Zagster, the Town of Avon's vendor, has offered to extend the Town's pricing for bike share stations to Eagle County, but only if the County acts quickly. Mr. Gitchell stated that he was not requesting funding, but instead was hoping to create a partnership for the placement of the station on Edwards Field House property. A second station is being pursued

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for the west Edwards area. Although Avon Zagster use appears to be more recreational in nature, use in Edwards is anticipated to be more for transportation.

Director Pryor asked if the County has considered the effect this service might have on the local biking businesses. Pryor suggested that the location of the station in front of the Field House might impact the new signage and branding recently added. Mr. Gitchell has not received any complaints from local businesses yet but has not studied potential impacts. Director Pryor asked if the field house would be responsible for the upkeep of the stations and bikes. Mr. Gitchell explained that Zagster takes care of daily station maintenance, repair and management. He asks that Mountain Rec be available to answer questions about the service and assist patrons in using the bikes.

Director Pohl noted that he works in Avon and has not seen a big impact on local businesses. Chairperson Jones asked what the success of the service would look like. Mr. Gitchell said it is a ridership program and there is not much return on investment anticipated for the County. The County does not have any particular numbers in mind as yet. Director Pohl asked about risk of liability related to sponsorship that might include placing logos on bikes or the Field House station. Director Curtis asked the cost for use. Mr. Gitchell explained that a membership is required for \$15/ year that includes unlimited 2-hour use and \$20/ hour for rides longer than 2 hours. Director Curtis asked about how permanent the stations are. Mr. Gitchell explained that the stations can easily be moved.

- c. **Audit Report FY 2018** – Mr. Hood presented the results of the FY 2018 audit. He stated that the audit report was required to be submitted to the state prior to July 31st. The audit found there to be good segregation of duties and no concerns regarding internal controls. Mr. Hood highlighted the profit and loss statement from FY2018. The fund balance has increased and the District is currently debt free.

Director Jones asked who signs checks. Ms. Platter replied that Scott Ruff and Janet Bartnik generally sign, but anyone on the board of directors is able to do so. Chairperson Jones asked how in-depth the audit is. Mr. hood responded that the audit drills down to the transactional level with random samples of invoices and receipts checked for compliance with best practice. Auditors also spot check reports, line items, and accounts. Director Pohl asked if anything of concern was found. Mr. Hood responded that beyond staff turnover, there were not any concerns. Mr. Hood requested that the Board accept the audit report so that he could forward it to the state.

5. Business

- a. **Overlap Consent Resolution** – Per the presentation by Ms. Bartnik and questions and answers by Mr. Dalton in a previous meeting, the board considered an overlap consent resolution postponed from June.

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Director Pryor moved to approve the overlap consent resolution for Edwards River Park Metro Districts #1 and #2 with the condition that the IGA developed following the overlap consent include provisions that:

1. protect Mountain Recreation's ability to continue to offer recreation programming that is affordable and accessible and without threat of duplication of services,
2. encourage use of Edwards River Park facilities by Mountain Recreation for recreation programs accessible to Edwards River Park residents, and
3. ensure continued communication and cooperation between the two special districts on issues related to recreation.

Director Pryor stated that he had met with Mr. Makenzie and feels confident about the relationship that can be built in the future. Chairperson Jones seconded the motion. It was unanimously

RESOLVED to approve the overlap consent resolution for Edwards River Park Metro Districts #1 and #2 with the condition that the IGA developed following the overlap consent include certain provisions.

- b. Community Partnership Grant Program Applications** – Ms. Bartnik explained that the District had received two applications for Community Partnership Grants in the second quarter 2019. A single grant application was received in the first quarter 2019 from Art on the Rockies. That request was approved to include up to \$2,000 in art supplies and staffing to support the Youth Discovery Activity offered at Art on the Rockies in July. With funding available in the amount of \$20,000 for FY 2019, there remains \$18,000 in available funding for future 2019 requests.

The La Liga Women's Soccer League presented information during the Public Participation portion of the meeting. Director Curtis moved to award a waiver of field rental fees in the amount of \$1,800 for the FY 2019 summer league season for the League. Director McCormack seconded the motion. It was unanimously

RESOLVED to award La Liga Women's Soccer League a \$1800 waiver of field rental fees for the FY 2019 summer soccer season.

Ms. Bartnik stated that The Eagle Valley Child Care Association annually hosts a Santa's Workshop event that is their sole fundraiser for the budget year. EVCCA's efforts at fundraising serve to help subsidize the cost of quality childcare services in the community for local families to reduce burdens caused in part by the high cost of living in the community.

Historically, the Santa's Workshop has been held in the Miller Ranch Child Care Community Room. Although this location is ideal, the event has exceeded the space's capacity. Applying for a Grant was viewed as an opportunity to grow and enhance the events held separately by both the EVCCA and Mountain Rec.

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Ms. Bartnik explained that approval would result in more of an event partnership with EVCCA than a grant. Staff from each organization would meet in August to plan the event jointly, each bringing a set of experience and skill to create a larger single event than either currently hosts alone. Director Pryor stated that he would like for this event to continue in a larger space. Director Curtis confirmed that Mountain Rec would need to host as well as use District staff for this event. Ms. Bartnik stated that the event would be staffed in lieu of staffing an annual open house event that has not been well attended in the past. Director Pohl asked if this is something we could do in Gypsum and Eagle.

Director Pohl moved to partner with the Eagle Valley Child Care Association on a Santa's Workshop event to be held in the Field House. Director Curtis seconded the motion. It was unanimously

RESOLVED to partner with the Eagle Valley Child Care Association on a Santa's Workshop event to be held in the Field House.

- c. Employee Benefits Participation** – Ms. Olson stated that a committee was created to explore options related to medical insurance premiums currently provided by the District to employees. She noted that she had met with a representative from CEBT who had shared that most recreation districts participating in the CEBT insurance programs provide all levels of medical insurance premiums to employees. The committee reviewed several options for employee participation and have recommended an option that expands plans from one to three and includes full premiums for the PPO5, covering premiums for two other plans at the rate at the same cost to the District as the PPO5.

Olson added that the committee has also recommended the board consider encouraging employees to get an annual health assessment at the CEBT clinic in Gypsum in exchange for a \$75 cash incentive as a part of the 2020 health program.

Chairperson Jones stated that there was a study conducted in 2018 to compare benefits offered against what other agencies offer their employees. While Employer's Council found that Mountain Rec was unusual in its offering full coverage of all tiers of health insurance when compared against public agencies, that was not the case when CEBT staff explained that most recreation districts do the same.

Director Pryor asked if this is only for full-time employees. Ms. Olson stated that there are four part-time employees who have access to this as well, but at the employee-only tier. Director Pryor asked if Mountain Rec will make a wellness program available. Ms. Olson mentioned that giving employees three options allows them to fully understand their health plan and coverage more than the current program, engaging staff in decision making. Director Pryor asked if staff was looking into using a third-party vendor for supplemental insurance. Ms. Olson stated third

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party vendor connections would be made for employees who choose to participate on their own. Chairperson Jones said the full committee supported option B.

Chairperson Jones moved to adopt the employee benefits participation plan B recommended by the committee beginning January 1, 2020. Director Pohl seconded the motion. It was unanimously

RESOLVED to adopt the employee benefits participation plan B recommended by the committee beginning January 1, 2020

d. Bike Share Sponsorship Opportunity

During Public participation, Mr. Gitchell shared that Eagle County has been exploring options related to expanding bike share service from the current program operated by the Town of Avon further down valley. An opportunity exists to support the County's efforts through sponsorship of a bike station in Edwards.

Director McCormack moved to partner with Eagle County on placing a bike station at the Edwards Field House. Director Pohl seconded. It was unanimously

RESOLVED to partner with Eagle County and allow the placement of a bike share station at the Edwards Field House.

e. Contract Modification – Logan Simpson

Ms. Bartnik explained that a contract modification was proposed by Logan Simpson to continue the planning work recently completed through to the design and development of construction documents for the Eagle Sports Complex Concessions. She stated that the consultant had provided cost information for the development of documents and construction administration. The construction administration was set separate and apart so that the Board could consider whether to retain Logan Simpson for that portion of the work, or if the board desired to bid that out separately. Bartnik noted that there were firms available locally that had the knowledge and expertise to manage construction administration and contracting a firm from Denver might not be necessary. The cost for documents, including a contingency for testing and not including construction administration, is estimated to be \$159,703.50.

Director Pryor moved to approve the contract modification proposed by Logan Simpson to include the development of construction documents, and not the option for construction administration. Chairperson Jones seconded the motion. It was unanimously

RESOLVED to approve a modification to the existing contract with Logan Simpson to add design of construction documents.

f. Other Business – No other business was brought before the board.

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Financial Matters

a. FY 2018 Audit

Director Curtis moved to accept the FY 2018 Audit report as presented by Mr. Hood. Director Pryor seconded the motion. It was unanimously

RESOLVED to accept the FY2018 Audit as presented.

- #### b. Financial Statements and Accounts Payable
- Ms. Platter reported that the expenditures were not out of line with expectations. Ms. Platter noted that there was one adjustment to be made that would move funds from expense to revenue. Ms. Platter also noted a need to reallocate CTF maintenance wages. Director Pryor asked about a Costco charge for banners. Staff confirmed that the charge was legitimate.

Director Curtis moved to approve financials and accounts payable as presented. Director McCormack seconded the motion. It was unanimously

RESOLVED to approve financial and accounts payable reports.

Staff Reports

The Board noted that marketing and communication efforts have resulted in a great deal of exposure in the paper. Ms. Todd stated that outdoor rec camps were filling well, although camps for older kids (14+) were not successful and were being targeted for change in the future.

Adjournment

Director Pryor moved to adjourn the meeting. Chairperson Jones seconded the motion. The meeting was adjourned at 8:25pm.