
RECORD OF PROCEEDINGS

**Minutes of the Regular Meeting
Of the Board of Directors
Western Eagle County Metropolitan Recreation District Meeting
December 19, 2018**

The Regular Meeting of the Board of Directors of the Western Eagle County Metropolitan Recreation District, Eagle County, Colorado, was held on December 19, 2018, at 6:00 P.M., at the Gypsum Recreation Center, Gypsum, Eagle County, Colorado, in accordance with the applicable statues of the State of Colorado.

Attendance The following Directors were present and acting:

- Liz Jones
- Mikayla Curtis
- Chris Pryor
- Tom Pohl
- Mike McCormack

Also in attendance were:

- Ken Marchetti, Marchetti & Weaver
- Janet Bartnik, Executive Director
- Alethea Platter, Accounting Manager
- Scott Ruff, Facilities Superintendent
- Cat Olson, Human Resources Manager
- Brad Johnson, Facility Supervisor Edwards
- Scott Robinson, Marketing and Communications Manager
- Anna Englehart, Superintendent of Recreation Programs
- Stacey Todd, Outdoor Recreation Supervisor

Call to Order

The Regular Meeting of the Board of Directors of Western Eagle County Metropolitan Recreation District was called to order by Chairperson Jones on December 19, 2018 at 6:00 P.M. noting a quorum was present.

Executive Session

Upon motion duly made and seconded, it was unanimously

RESOLVED to enter into Executive Session pursuant to CRS 24-6-402(4)(f) concerning personnel matters. The Board entered into executive session at 6:01 p.m.

No action was taken upon return from the Executive Session at 6:45 p.m.

Changes to the Agenda

Old equipment to donate.

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Minutes

Director Pohl made a motion to approve the November 14, 2018 meeting minutes. Director Pryor seconded the motion. It was unanimously

RESOLVED to approve the November 14, 2018 meeting minutes as amended.

Public Input

Outdoor Recreation Programs Launch - Ms. Todd provided the Board with a proposed list of outdoor camps for the summer. Ms. Todd and Mr. Partan are currently in the planning stages and have met with a multitude of potential contractors. All summer camps will be posted with program descriptions on March 4.

Ms. Todd discussed state parks across the nation participate in a 1st Day Hike to celebrate the New Year. The District will offer a 1st Day Hike at Sylvan Lake on January 1, 2019, 10:00AM at the Visitor's Center.

Business

Eagle Sports Project - Ms. Bartnik toured the Eagle Sports Complex with Directors Curtis and Pryor. A number of suggested changes were adjusted in the concept planning including a lacrosse ball wall, additional shade structures, and overflow parking. Ms. Bartnik will follow up in January regarding possible permits from Eagle County. Upon discussion, Director Pryor made a motion to adopt the plan as presented with consideration to final concept plans. Director Pohl seconded the motion. It was unanimously

RESOLVED to adopt the concept plan as presented.

District Strategic Plan - The finalized Strategic Plan for 2019-2023 was included in the packet. The Board noted the clear direction of the document. Director Curtis recommended the inclusion of the Climate Action Plan goals and milestones. Ms. Bartnik reported that the condensed public version will be available on the District website. Upon motion made by Director Pryor and seconded by Director McCormack, it was unanimously

RESOLVED to approve the Strategic Plan for 2019-2023 as amended.

Action Items - First Quarter 2019 - The staff met with Mr. Everhart for the last Strategic Operations meeting in the beginning of December. The first quarter action items were identified and assigned both teams and deadlines. The first report will be available to the Board for the March meeting.

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Known Sex Offender Admission Policy - Mr. Ruff provided an update to the Board. Ms. Bartnik submitted a question regarding the policies of other facilities in the Colorado Parks and Recreation Association (CPRA). There were only three (3) responses stating no policy in place in these specific municipalities. Mr. Ruff will continue to request the Eagle County Sex Offender list to update staff. The closing procedures are being reviewed to improve staffing at facilities during opening and closing times.

Old Equipment - During the onsite tour of the Eagle Sports Complex, Directors Pryor and Curtis along with Ms. Bartnik noted some old tackle football equipment stored in an office space. In preparation for the improvement to the property, staff requests Board approval of disposal of the aged and possibly damaged goods. The District no longer offers tackle football programs. A motion was made by Chairperson Jones to dispose of the equipment as staff sees fit. A second was made by Director Curtis. It was unanimously

RESOLVED to approve disposal of old tackle football equipment.

Holiday Party - Ms. Olson invited the Board to the holiday celebration at the Backbowl in Eagle on January 13 from 3-5 PM.

Eagle Ice Rink Ladies Locker Room - Director McCormack notified the Board of the rapidly growing interest in girls and ladies hockey. The family change room and ladies locker room are not adequate for the number of players.

Financial Matters

Financial Statement & Accounts Payable - Ms. Platter noted all changes were previously addressed in the variance report. The Accounts Payable were considered and reviewed by the Board. A motion as made by Director Curtis to approve the Accounts Payable. A second was made by Director McCormack. It was unanimously

RESOLVED to approve the Accounts Payable as presented.

Staff Reports

Director Curtis requested information regarding the decrease of memberships in the District. Mr. Ruff provided details regarding the safe integration of the process of credit cards. This was an opportunity to legitimize the database and remove duplicates and incomplete files.

The Board appreciates the statistics of the website.

Mr. Robinson will provide analytics for the website quarterly beginning in April.

There being no further business to come before the Board, by motion duly made and seconded by Chairperson Jones and Director Pohl, it was unanimously

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RESOLVED to adjourn the Regular Meeting of the Western Eagle County Metropolitan Recreation District Board of Directors at 8:40 P.M. on December 19, 2018.

Respectfully Submitted,



Angela Kamby
Secretary for the Meeting